

PUBLIC NOTICE

WASHAKIE COUNTY COMMISSIONER PROCEEDINGS May 2 2023

The Washakie County Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Commissioners Aaron Anderson, Terry Wolf, Morgan Martinez and clerk to the Board Lily Rakness Parra. The meeting was opened with the Pledge of Allegiance led by Morgan Martinez.

A motion was made by Commissioner Wolf and seconded Commissioner Martinez to approve the minutes of the April 18, 2023 meeting. Motion carried.

Vouchers for April, 2023 were paid as follows:

ALSCO, \$643.46, LAUNDRY; AMANDA HEINEMEYER, \$87.00, REIMBURSEMENT; AMANDA HEINEMEYER, \$473.73, REIMBURSEMENT; AMANDA HEINEMEYER, \$39.39, REIMBURSEMENT; AMBER ARMAJO, \$200.69, REIMBURSEMENT; ANGELA LEONE, \$1,210.08, REIMBURSEMENT; BARCODES LLC, \$669.47, PRINTING; BI INCORPORATED, \$71.30, SUPPLIES; BIG BROTHERS BIG SISTERS, \$1,728.14, TANF; BIG HORN BASIN TIRE & OFF ROAD, INC, \$5,727.53, MAINTENANCE; BIG HORN CO-OP MARKETING, \$61.99, MAINTENANCE; BIG HORN HEATING AND COOLING, \$3,600.00, MAINTENANCE; BIG HORN HEATING AND COOLING, \$24,423.00, MAINTENANCE; BIG HORN RURAL ELECTRIC, \$174.51, MAINTENANCE; BLOEDORN LUMBER, \$99.98, SUPPLIES; BOMGAARS, \$74.98, SUPPLIES; CARQUEST OF WORLAND, \$70.51, SUPPLIES; CHILDREN'S ADVOCACY PROJECT, \$3,000.00, CONTRACT; CITY OF WORLAND UTILITIES, \$4,581.70, UTILITIES; CLOUD PEAK COUNSELING CTR, \$1,625.00, TANF; CONSUL-COMP TECHNOLOGIES, \$3,910.00, TECHNOLOGY; CRISIS PREVENTION & RESPONSE, \$794.81, TANF; CURRENT ELECTRIC INC., \$76.00, MAINTENANCE; DAVID RAY, \$105.00, REIMBURSEMENT; EAGLE OF CODY, \$1,109.00, PRINTING; EBMS, \$807.87, PREMIUM; ECONO SIGNS LLC, \$1,669.79, MAINTENANCE; ERICA REASONER, \$71.89, REIMBURSEMENT; FRANDSON SAFETY INC., \$13.23, POSTAGE; FRIENDS OF THE TEN SLEEP LIBRARY, \$113.00, TANF; GOOGLE INC, \$222.00, CONTRACT; HIGH PLAINS POWER INC, \$60.00, UTILITIES; IMPRESSENCE DESIGN, \$609.61, SUPPLIES; JOSH GARCIA, \$60.00, REIMBURSEMENT; KAMI NEIGHBORS, \$61.42, REIMBURSEMENT; KAMI NEIGHBORS, \$134.92, REIMBURSEMENT; KATIE KIRBY, \$621.19, REIMBURSEMENT; KENNEDY ACE HARDWARE, \$2,202.33, SUPPLIES; KONE, \$432.38, MAINTENANCE; LILA JOLLEY, \$3,074.13, REIMBURSEMENT; LILA JOLLEY, \$370.53, REIMBURSEMENT; MCGARVIN & TAYLOR REAL ESTATE, \$150.00, RENTAL ANALYSIS; MCKESSON MEDICAL SURGICAL, \$20.30, SUPPLIES; MERCK SHARP & DOHME LLC, \$2,634.08, SUPPLIES; MOUNTAIN ALARM, \$97.45, MAINTENANCE; MOUNTAIN WEST COMPUTER, \$351.98, SUPPLIES; MURDOCH OIL INC 1, \$450.78, FUEL; NAPA MOTOR SUPPLY INC, \$541.83, SUPPLIES; NORCO / WORLAND, \$168.31, SUPPLIES; NORTHERN WYO DAILY NEWS, \$354.38, PUBLISHING; NORTHERN WYO DAILY NEWS, \$43.00, PUBLISHING; NORTHERN WYO DAILY NEWS, \$450.00, PUBLISHING; NORTHERN WYO DAILY NEWS, \$1,863.34, PUBLISHING; NUESYNERGY, INC., \$225.00, PREMIUM; OFFICE OF ST LANDS & INVESTMENTS, \$3,763.62, MAINTENANCE; OFFICE SHOP INC, \$16.28, SUPPLIES; ONE CALL OF WYOMING, \$9.75, MAINTENANCE; PAXTON AUTOMOTIVE, \$200.00, MAINTENANCE; QUADIENT FINANCE USA, INC, \$400.00, POSTAGE; QUILL CORPORATION, \$77.16, SUPPLIES; RANGE, \$4,621.12, UTILITIES; ROCKY MOUNTAIN FIRE SYSTEMS, \$576.00, MAINTENANCE; ROCKY MOUNTAIN POWER, \$5,906.51, UTILITIES; SERLKAY, \$555.94, SUPPLIES; SHERI MEEKS, \$44.58, REIMBURSEMENT; STUART BOWER, \$95.00, REIMBURSEMENT; STUART BOWER, \$361.23, REIMBURSEMENT; TEAM LAB, \$2,248.00, MAINTENANCE; MASTERS TOUCH LLC THE, \$659.80, POSTAGE; THE LINCOLN NATIONAL LIFE INS CO, \$241.15, PREMIUM; THOMSON REUTERS - WEST, \$586.92, MAINTENANCE; TRACTOR AND EQUIPMENT CO, \$3,639.61, MAINTENANCE; TUMBLEWEED PROPANE, \$1,441.20, UTILITIES; WACERS, \$2,300.00, PUBLISHING; WAM/WCCA, \$2,256.97, DUES; WASHAKIE CO HRA ACCOUNT, \$4,900.00, INSURANCE; WASHAKIE CO LIBRARY TEN SLEEP, \$694.34, TANF; WASHAKIE COUNTY TREASURER, \$30.00, REIMBURSEMENT; WASHAKIE COUNTY TREASURER, \$130.52, REIMBURSEMENT; WASHAKIE COUNTY TREASURER, \$1,000.00, REIMBURSEMENT; WASHAKIE COUNTY TREASURER, \$111.57, REIMBURSEMENT; WEST PARK HOSPITAL, \$16,250.00, CONTRACT; WORLAND LAUNDRY & CLEANER, \$327.81, LAUNDRY; WORLAND YOUTH LEARNING CENTER, \$934.01, TANF; WYOMING COUNTY ASSESSOR'S ASSOCIATION, \$200.00, DUES; WYOMING FIRST AID & SAFETY SUPPLY, LLC, \$32.38, SUPPLIES; WYOMING GAS CO., \$17,161.28, UTILITIES; WYOMING LOCAL GOVERNMENT LIABILITY POOL, \$889.00, INSURANCE; WYOMING LOCAL GOVERNMENT LIABILITY POOL, \$21,305.00, INSURANCE; WYOMING PUBLIC HEALTH LABRATORY, \$40.00, SUPPLIES; WASHAKIE COUNTY TREASURER, \$214,000.00, REIMBURSEMENT; CREDESCENCE HEALY SANCHEZ, \$10.00, REIMBURSEMENT; WY DEPARTMENT OF CRIMINAL INVESTIGATION, \$15.00, BACKGROUND CHECK; MIKE ROBINSON LLC, \$4,114.50, CONTRACT; WYDOT FINANCIAL SERVICES, \$18,701.84, MAINTENANCE; BOBCAT OF THE BIG HORN BASIN, \$1,342.64, MAINTENANCE; PETERSON QUALITY OFFICE FURNITURE, \$72.00, MAINTENANCE; EQUIPMENT MAINTENANCE PRODUCTS INC, \$750.40, MAINTENANCE; FRONTIER TIRE, \$876.79, MAINTENANCE;

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OFFICE SHOP INC, \$178.46, SUPPLIES; BIG HORN BASIN TIRE & OFF ROAD, INC, \$728.93, MAINTENANCE; BIG HORN CO-OP MARKETING, \$4,831.94, FUEL; BIG HORN CO-OP MARKETING, \$604.44, FUEL; BLAIRS, \$41.32, SUPPLIES; BLUE LUBE, \$108.88, MAINTENANCE; CENTURY LINK, \$912.88, UTILITIES; CHARTER COMMUNICATIONS, \$129.98, UTILITIES; DELL MARKETING L.P., \$1,091.30, TECH; DIESEL PICKUP SPECIALISTS, \$1,206.55, MAINTENANCE; FRANDSON SAFETY INC., \$12.05, POSTAGE; GALLS, \$244.20, SUPPLIES; JOSEPH SCHEERER, \$72.28, REIMBURSEMENT; LEONE, ANGELA, \$2,908.51, MAINTENANCE; OFFICE SHOP INC, \$810.48, MAINTENANCE; R&A SAFETY, LLC, \$110.00, SUPPLIES; RANGE, \$540.00, UTILITIES; SIGNS OF SUTHERLAND, \$751.67, SUPPLIES; SIRENNET.COM, \$334.86, SUPPLIES; SYSCO FOOD SERVICES OF MONTANA, \$5,198.42, JAIL FOOD/SUPPLIES; TR'S AUTO REPAIR, \$39.00, MAINTENANCE; VERIZON, \$320.08, UTILITIES; PINNACLE BANK VISA, \$8,281.41, SUPPLIES; PINNACLE BANK VISA, \$326.66, SUPPLIES; WASHAKIE CO SHERIFF DEPT, \$60.00, REIMBURSEMENT; WASHAKIE GARAGE IMPLEMENT & SALVAGE, \$165.00, TOWING; WORLAND LAUNDRY & CLEANER, \$304.33, LAUNDRY; WORLAND PHARMACY, \$137.05, MEDICAL; SANOFI PASTEUR, \$177.78, SUPPLIES; GEOTEC INDUSTRIAL SUPPLY, \$760.37, SUPPLIES; TECHNICAL FORESTRY SERVICES, LLC, \$3,052.50, FIREWISE; MIDWEST ROCKFALL INC, \$20,000.00, SERVICES; MORGAN MARTINEZ, \$259.38, TRAVEL; WASHAKIE COUNTY TREASURER, \$529,576.70, REIMBURSEMENT; NOWOOD CONSTRUCTION, INC, \$1,250.00, SERVICES; \$991,849.34. PAYROLL, \$258,665.62; SEARCH AND RESCUE RETIREMENT, \$525.00; WYOMING RETIREMENT, \$38,749.13; WORKER'S COMPENSATION, \$4,665.56; STANDARD, \$1,675.29; JOINT POWERS/HUB, \$92,777.41; AFLAC, \$1,065.80; PRUDENTIAL/NCPERS, \$192.00; GREAT WEST TRUST/DEFF. COMP, \$5,050.00; \$403,365.81.

Commissioner Wolf left the meeting for a two hour training session.

Chairman Anderson read the advertisement for the sale of the Cottonwood/Winchester Bridge at 10:00 am. Washakie County received one (1) bid from Galloway Ranch, LLC which was opened and read by Chairman Anderson.

A motion was made by Commissioner Martinez and seconded by Anderson who removed himself from the chair, to sell the bridge to Galloway Ranch, LLC in the amount of \$1,150.00. Motion carried.

Superintendent Stuart Bower gave an update on Road and Bridge. He advised that they had found a place for the new bench along the Bike Path that was within the County's Right-of-Way. Bower also updated the BOCC on the Mahogany Butte rock fall issue. Midwest Rockfall was not able to push out the rock with the amount of force they had used. The county will need to look into other options and Chairman Anderson suggested that Road and Bridge get in contact with BLM and the Forest Service for some assistance. Bower said they will be looking at getting the county road Right-of-Way's mowed. Chairman Anderson advised him that per the County Procurement Policy, he will need to advertise the project and obtain bids for mowing. Bower advised that they will be out spraying weeds, doing dust control and getting the Road 47 pot-holes repaired as well.

Interim Planner Mike Robinson gave an update to the BOCC on the Planning Department. He said that the dust control bids will be open on the 11th, and Tom's Pit bids are due the 15th of May to be opened on the 16th of May during the Commissioners meeting. Robinson advised that the Planning Commission had several subdivisions going through the process currently. He also noted that the Planning Commission did not accept the Red Vista Village II because the County requirements to proceed to the Preliminary Plat had not been made.

Ryan Casad gave an update on building maintenance. He noted that they are getting the irrigation set up around the fairgrounds and getting the leak in the pump house taken care of as well. He also said that he would be looking into upgrading the power for the camper hook up's in the north grass area of the fairgrounds per Commissioner Martinez's request. It was also noted by the BOCC that Casad get several bids and quotes for the project.

Mike Bies, James Gilman, Stefanie Kowalczyk and George Sheaff with the Washakie County Historic Preservation Commission presented the Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources, State Historic Preservation Office and Washakie County Historic Preservation Commission to the BOCC for signatures.

A motion was made by Commissioner Martinez and seconded by Commissioner Anderson who removed himself from the chair, to approve the Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources, State Historic Preservation Office and Washakie County Historic Preservation Commission for signatures. Motion carried.

Washakie County Attorney Tony Barton requested to reimburse a county employee on an hourly basis for assisting in the Victims Advocate office. The BOCC agreed.

A motion to go in to executive session to discuss personnel with County Attorney Barton at 11:19 am was made by Commissioner Martinez and seconded by Commissioner Anderson after removing himself from the chair. Motion carried.

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A motion was made by Commissioner Martinez and seconded by Commissioner Anderson after removing himself from the chair to reconvene into regular session beginning at 12:00 pm. Motion carried.

It was requested by the BOCC that Washakie County Personnel no longer bring unauthorized animals into the Washakie County Court House offices during normal business hours.

Worland Fire Chief Chris Kocher requested approval from the BOCC to open up the Washakie County pit area for public fireworks use on July 3rd, 4th, and 5th. A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve the Washakie County gravel pit area for public use to light off fireworks. Motion carried.

Business Manager for Washakie County School District #1 Charlie Cauffman discussed the Worland Aquatic Center Joint Powers Board Dissolution Agreement with the BOCC. Cauffman advised that per the agreement, the public and Washakie County School District #2 will have the usual access to the pool. The only difference they might see is the need to pay for life guards. Commissioner Wolf asked about the endowment funds to which Cauffman said that the operation and maintenance of the pool will be kept separate from the school and the endowment will be utilized to maintain and operate the pool as originally intended. Chairman Anderson said that the BOCC would like to have the County Attorney take a look at the language in the contract and vote on it once it's on the agenda so that everyone had a chance to comment if desired.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve a liquor license for Brass Plum to cater an event out at Country Bloomers. Motion carried.

Tom Schmeltzer met with the BOCC to discuss the renovation of the new Ambulance Station. Schmeltzer advised that it should be a minimally invasive remodel and that per the City Inspector Randy Adams, Washakie County could be its own contractor for the project. He was unsure if an architect was needed for the project and was going to contact the City of Worland to verify. Anderson stated that he would like for the architect, Amundsen Associates, LLC to provide the county with a scope of work and a bid prior to agreeing to any transactions. He also said they would like to get the project started and advertised per the County's procurement policy. Bids will be required but the scope of the project will utilize Schmeltzer as the general contractor so long as the project stays minimal.

A motion to go in to executive session to discuss personnel at 2:21 pm was made by Commissioner Wolf and seconded by Commissioner Martinez. Motion carried.

A motion was made by Commissioner Wolf and seconded by commissioner Martinez to reconvene into regular session beginning at 2:24 pm.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to hire Tom Schmeltzer at \$60.00/hr. to manage the Ambulance Station renovation project. Motion Carried. The BOCC also acknowledged that if an architect is needed, Schmeltzer has permission going forward to contact them in order to get the project in motion.

CONSENT AGENDA

1. Approve bond for Caleb Kienlen, Bluff Irrigation District Treasurer, in the amount of \$100,000.00
2. Approve bond for Greg Lungren, Upper Bluff Irrigation District Treasurer, in the amount of \$100,000.00
3. Approve Wyoming Health Council Revenue and Expense Report for March 2023
4. Authorize Chairman to sign Site Plan Application for the Washakie County Library Foundation.
5. Authorize Chairman to sign Special Exemption Application for Washakie County Library Foundation.
6. Authorize Chairman to sign Washakie Family Planning contract with Wyoming Health Council in the amount of \$30,444.00
7. Approve Right-of-Way License Permit for Big Horn REA.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve consent agenda. Motion carried. A discussion was held with County Attorney Tony Barton regarding the Worland Aquatic Center Joint Powers Board Dissolution Agreement in which Barton will look over and make any recommendations if needed.

Commissioner Wolf advised that the Forest Service disbursed camping is back to the fourteen (14) day stay with a road mile move instead of air miles. The Forest Service will post the order in the near future. He also said that they are looking into more education and enforcement for individuals abusing the camping privileges.

There being no further business to come before the board, a motion was made by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)
Lily Rakness Parra
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

May 18, 2023