
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 16, 2023

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on May 16, 2023. Mayor Jim Gill Wendy presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, Rebecca George, William Worley, Pete Calderon, Mike Neuffer, Wendy Fredricks, Adam Martinez and Kody DeMunbrun via telephone. Also present were Chief of Police, Gabe Elliott; City Attorney, Kent Richins; Airport Manager, Lynn Murdoch; City Engineer Representative, Mike Donnell; Superintendent of Public Works, Nick Kruger and Clerk/Treasurer, Tracy Glanz.

There were three (3) visitors present for this meeting of the City Council.

City Attorney Kent Richins led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember George.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

The minutes of the May 2, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May, before normal City Council approval on the first Tuesday of June and approve the Consent Agenda with Council Work Session Minutes for May 8, 2023 and Payroll Voucher for the period May 5, 2023. PAYROLL 5/05/23 - \$62,819.94.
By: Councilmember Lombard.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Chief of Police Gabe Elliott, for Fire Chief Chris Kocher who is at a fire, requested approval from the City to allow the discharge of fireworks at the gravel pits above the Washakie County Fairgrounds from July 3, 2023 through July 5, 2023 with standby provided by the Worland Fire District and the BLM. The Worland Fire District also requested additional dumpsters.

Motion: to allow fireworks at the gravel pits above the Washakie County Fairgrounds from July 3, 2023 through July 5, 2023 and provide additional dumpsters.
By: Councilmember Brookwell.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Amy Burns with Crosspoint Baptist Church requested approval to close North 11th Street for the Vacation Bible School Carnival on June 8, 2023 from 7-9 p.m. Chief of Police Elliott stated that this had been approved in the past with no issues.

Motion: to approve the street closure on North 11th Street on June 8, 2023 from 7-9 p.m. for the Vacation Bible School Carnival.
By: Councilmember Calderon.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Mayor Gill reviewed the request by Sheryl Ley at the Worland Community Center Complex (WCCC) to share in the cost for specific entertainment at Culturefest. Mayor Gill reminded the Council that he suggested that perhaps a culture that could perform would be an Indian group since our County is named after Chief Washakie. The original proposal was to share the cost with Washakie County but unfortunately the County declined. The price would be reduced from \$3,000 to \$1,500 with one Indian performing versus a group. Discussion followed.

Motion: to support Culturefest and donate \$1,500 towards Indian entertainment.
By: Councilmember Fredricks.
Second by: Councilmember Calderon.
Vote: The motion passed unanimously.

Mayor Gill thanked the Council for their support.

Mayor Gill recommended changing the July 4, 2023 regular Council meeting to Wednesday July 5, 2023, due to the holiday.

Motion: to change the Council meeting scheduled for July 4, 2023 to July 5, 2023.
By: Councilmember Lombard.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Superintendent of Public Works Nick Kruger recommended that the City join with Big Horn Regional (BHR) and Washakie Rural on the joint project to run a transmission line from BHR's Control building on Washakie Ten to the airport connection on the Washakie Rural Water Main and complete the Level 3 project application. Once the project application is complete and grant

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funding is approved, approval will be requested from the Council to move forward and share in the cost to complete the project. Discussion followed with concern about the amount of flow allowed to the City of Worland and flows for future growth. Councilmember Lombard said, "we need to make sure our residents are taken care of. We do not need anyone to tell us how much water we can have. We need to protect that water; it is a valuable resource." Superintendent of Public Works Kruger stated that the hydraulic pressure coming off Rattlesnake is sufficient to meet today's demands and as that demand increases then a tank can be placed at the Airport as per the study. This joint project is a viable project for each entity involved.

Motion: to move forward with the Level 3 project application for the BHR joint project.
By: Councilmember Worley.
Second by: Councilmember Fredricks.
Vote: Members voting AYE: Martinez, Worley, Calderon, Brookwell, Gill, DeMunbrun, George, Fredricks; Members voting NAY: Lombard; Members ABSTAINING: Neuffer; the motion passed by a vote of 8-1-1.

Superintendent of Public Works Kruger requested approval to apply for a Level 1 Reconnaissance study through the Wyoming Water Development Commission to develop a master plan for City of Worland water transmission. There is no cost to the City for the study. This study would indicate the transmission flows from the wells to the city and from Big Horn Regional through Washakie Rural.

Motion: to approve applying for a Level 1 Reconnaissance Study with the Wyoming Water Development Commission this spring.
By: Councilmember Neuffer.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented the WAM-JPIC Health Benefit Selection form for approval. This will maintain the current benefits, except vision, provided under the city health insurance plan for another year effective July 1, 2023. The premium increase for FY2023-24 is 2.96%. The vision plan will be provided by VSP.

Motion: to approve the WAM-JPIC Health Benefit Selection form for Medical & Dental Coverage and VSP for Vision Insurance.
By: Councilmember Lombard.
Second by: Councilmember Calderon.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz stated that the preliminary or proposed budget was presented at the Council Work Session on May 8, 2023 as required by the date reflected in statute.

Clerk/Treasurer Tracy Glanz presented the Proposed Budget and a Budget Summary for fiscal year 2023-2024 for first reading:

GENERAL FUND	
Revenues	5,393,788.00
Estimated Cash on Hand	988,381.00
Expenditures	5,801,972.00
Cash Reserve	580,197.00
Total Budget	6,382,169.00

CAPITAL PROJECTS FUND	
Revenues	2,981,613.00
Expenses	2,981,333.00
Total Budget	2,981,333.00

EXPENDABLE TRUST FUND	
Revenues	26,194.00
Estimated Cash on Hand	53,806.00
Expenditures	80,000.00
Total Budget	80,000.00

AGENCY FUND	
Revenues	30,000.00
Expenditures	30,000.00
Total Budget	30,000.00

WATER FUND	
Revenues	2,207,116.00
Estimated Cash on Hand	397,206.00
Expenditures	2,604,322.00
Total Budget	2,604,322.00

SEWER FUND	
Revenues	1,330,932.00
Estimated Cash on Hand	168,539.00
Expenditures	1,499,471.00
Total Budget	1,499,471.00

SANITATION FUND	
Revenues	1,071,555.00
Estimated Cash on Hand	491,162.00
Expenditures	1,562,717.00
Total Budget	1,562,717.00

Motion: to approve the proposed budget for fiscal year 2023-2024 on first reading.
By: Councilmember Brookwell.
Second by: Councilmember Lombard.

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Vote: The motion passed unanimously.

Clerk/Treasurer Glanz requested an amendment to the budget of \$34,455.00 to decrease line item 10-58-388 Police Department Dispatch Center using the money in dispatch reserves as approved by the Washakie County Commissioners today. This reserve account, by agreement, shall not exceed \$150,000.00 and currently it is at \$218,910.00. The amount allocated to the city to reduce our cost is 50% of the overage. Clerk/Treasurer Glanz and Chief of Police Elliott attended the Washakie County Commissioner's meeting today expressing their concerns over the size of the increase to the budget for FY2023-24. The budget has not been discussed by the Commissioner's yet and may yet be decreased. The concern is for next year with no reserves to cover this large increase.

Motion: to approve amending the budget by decreasing line item 10-58-355 Dispatch Center by \$34,455.00.
By: Councilmember Lombard.
Second by: Councilmember Calderon.
Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch reported that the tour of the Airport for the Aeronautics Commission and WYDOT personnel was today. The tour went well even though it was short with time constraints by the Commission. The BLM Lease agreement has been signed and they have started moving in. This is a thirty (30) year lease. The new gate is working and is better than expected; it is a great asset to the airport.

Superintendent of Public Works Nick Kruger apologized for being late as he was providing support to the Worland Fire District for a tractor trailer that caught on fire. The sprinklers are working in all the parks and 15th Street will be paved tomorrow. This project was delayed for approximately a week due to no availability of asphalt. The crew is working on a couple of water projects and finishing up the water line for the BLM at the airport and new taps for residential use.

The SCADA system update is wrapping up after three (3) years. This will allow the city to access water flow and tank levels. It will also be a helpful tool to communicate with Big Horn Regional as the two systems can now talk to each other.

Chief of Police Elliott informed the Council that the new ordinance officer started this week and is super energized and highly involved in learning the job. The Department rehired Jason Ysebaert who went to work for the Sheriff's Department, prior to that he worked for the city for five (5) years. Mr. Ysebaert is certified, and so no additional training or background check is needed. The Safe Community Days is on June 3, 2023 from 10:00 – 2:00 p.m. at Newell Sargent Park. Chief of Police Elliott encouraged the Council to attend and show support for first responders.

City Engineer Representative Donnell reported that two (2) projects started this week, the South Sixth Street & Block 3, Evans Addition Sewer Mains Replacement Project and the Richins Addition Storm Drain Extension and Street Upgrades Project. The last project will be completed in July. This Thursday, the Chief of Police and City Engineer Representative Donnell will meet with representatives from WYDOT on the TAP Grant Application for flashing lights for the schools. Our current systems are outdated and need upgrades.

City Attorney Richins requested an executive session at the close of the meeting to discuss possible litigation and contract negotiations.

Mayor Gill noted that the resolutions for the WAM Convention are the in the council packet for review and asked if there is anything particularly concerning to contact him prior to the convention.

Motion: to enter executive session to discuss possible litigation and contract negotiations at 7:41 p.m.
By: Councilmember Lombard.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

Motion: to leave executive session at 8:14 p.m.
By: Councilmember Fredricks.
Second by: Councilmember George.
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:15 p.m.
By: Councilmember Brookwell.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer
May 25, 2023