

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 17, 2022

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers at Worland City Hall at 7:00 p.m. on May 17, 2022. President of the Council William Worley presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, Kody DeMunbrun, Scott Schaeffer, Christy Schneider, Mike Neuffer, Wendy Fredricks and Adam Martinez. Also present were Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; Chief of Police, Gabe Elliott; City Engineer Representative, Mike Donnell; Superintendent of Public Works, Nick Kruger and Clerk/Treasurer Tracy Glanz. Mayor Jim Gill was absent.

There were two (2) visitors present for this meeting of the City Council.

Councilmember Barbara Brookwell led the Council and Visitors in the Pledge of Allegiance.

Motion: to approve the agenda as presented.
By: Councilmember DeMunbrun.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

The minutes of the May 3, 2022 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May before normal City Council approval on the first Tuesday of June and approve the Consent Agenda with Council Work Session Minutes for May 11, 2022, BAPC Minutes for May 9, 2022 and Payroll Voucher for May 6, 2022. PAYROLL 05/06/22 - \$66,018.45.
By: Councilmember Schaeffer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

President of the Council Worley announced that it is the time and place to open bids for the Dry Storage Pole Building. City Attorney Kent Richins opened the bid received, noting that the bid was in order and turned it over to Superintendent of Public Works Nick Kruger and City Engineer Representative Mike Donnell for review.

COMPANY	TYPE	BID
Hughes Truss Co.	42 X 100-foot Building	\$286,877.80

Superintendent of Public Works Kruger and City Engineer Representative Donnell left the Council chambers to review the bid.

Fire Chief Chris Kocher requested approval from the City to allow the discharge of fireworks on property out by the landfill from July 1, 2022 through July 5, 2022 with standby provided by the Worland Fire District and the BLM. Fire Chief Kocher also requested additional dumpsters.

Motion: to allow fireworks on property out by the landfill from July 1, 2022 through July 5, 2022 and provide additional dumpsters.
By: Councilmember Neuffer.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

President of the Council Worley noted that the Council needed to declare a vacancy on the Council. City Attorney Richins informed the Council that since Councilmember Schaeffer moved out of Ward One (1) he had thirty (30) days to vacate the Council seat. This would make the vacancy effective June 1, 2022. The Council expressed regret in vacating the Council seat and encouraged Councilmember Schaeffer to run again. City Attorney Richins stated that it was disappointing in researching state statute to find that a resident had to live in the ward they represent for

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one (1) year prior to running for election. City Attorney Richins thanked Councilmember Schaeffer for his service to the City of Worland.

Motion: to declare a vacancy in Ward 1 for the unexpired term of Councilmember Scott Schaeffer.
By: Councilmember Fredricks.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented the Proposed Budget and a Budget Summary for fiscal year 2022-2023 for first reading:

GENERAL FUND	
Revenues	4,108,065.00
Estimated Cash on Hand	1,210,556.00
Expenditures	4,835,110.00
Cash Reserve	483,511.00
Total Budget	5,318,621.00

CAPITAL PROJECTS FUND	
Revenues	728,100.00
Expenses	728,000.00
Total Budget	728,000.00

EXPENDABLE TRUST FUND	
Revenues	20,118.00
ARPA Revenue	435,677.00 (not in cash on hand)
Estimated Cash on Hand	59,882.00
Expenditures	80,000.00
Total Budget	80,000.00

AGENCY FUND	
Revenues	30,000.00
Estimated Cash on Hand	1,000.00
Expenditures	31,000.00
Total Budget	31,000.00

WATER FUND	
Revenues	1,973,525.00
Estimated Cash on Hand	489,553.00
Expenditures	2,463,078.00
Total Budget	2,463,078.00

SEWER FUND	
Revenues	1,227,740.00
Estimated Cash on Hand	545,402.00
Expenditures	1,773,142.00
Total Budget	1,773,142.00

SANITATION FUND	
Revenues	1,063,084.00
Estimated Cash on Hand	164,089.00
Expenditures	1,227,173.00
Total Budget	1,227,173.00

Motion: to approve the proposed budget for fiscal year 2022-2023 on first reading.
By: Councilmember Brookwell.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

President of the Council Worley noted that the WAM Resolutions are in the council packet for review and asked the Council if they would like to make a blanket motion to approve the resolutions or do separate motions. Discussion followed; the Council will review the resolutions for consideration at the next Council meeting.

City Attorney Kent Richins informed the Council that the Board of Adjustment & Planning Commission (BAPC) recommends a zone change for 2313 and 2401 Big Horn Avenue from a Manufactured Home Residential (MHR) to a General Business (GB) zone. Discussion followed; City Attorney Richins stated that an ordinance would need to be drafted to affect the zone change.

Motion: to direct City Attorney Richins to draft an ordinance to

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change 2313 and 2401 Big Horn Avenue from an MHR to a GB zone.

By: Councilmember Lombard.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Chief of Police Gabe Elliott stated that the graduation parade went well, with the Police Department, Public Works and the Worland Fire District working together. "It has turned out to be one of our best parades." Graduation is this Sunday at 2:00 p.m. with a graduation party that night. The police department is working quite a few drug cases and with the help of the tactical team served search warrants this morning that netted of meth, liquid meth, marijuana, Oxycodone and an illegal firearm.

Councilmember DeMunbrun thanked the police officers that helped someone at Maverik the other day; they kept everyone calm and safe.

City Attorney Richins reported that the BAPC is waiting to hear from the Attorney for Mr. Draggoo to schedule the appeal. Councilmembers contacted City Attorney Richins asking about campaign laws. The Council and city employees should refrain from campaigning for a Councilmember or Mayor while on city property. The Worland Drainage District did not appeal the court decision; there has been discussion with members of the Worland Drainage District and Worland Bench District.

City Engineer Representative Mike Donnell announced that the amount bid for the Dry Storage Pole Building of \$286,877.80 is over budget, however, there were options included in the total bid. The options including the overhead door and insulation of the building will not be included bringing the cost to within budget at \$227,363.05. Discussion followed; Superintendent of Public Works Nick Kruger anticipates that the building can be vented or built to keep the rubber gaskets in a climate-controlled area to protect them from heat. Insulation can be added later if needed. Discussion continued as to if it would be prudent to wait to see if construction costs went down. The cost of the building is approximately \$54.00 per square foot, within the engineer's estimate.

Motion: to approve a base bid of \$227,363.05 by Hughes Truss Co. for the Dry Storage Pole Building.
By: Councilmember Lombard.
Second by: Councilmember Schneider.
Vote: The motion passed unanimously.

City Engineer Representative Donnell is working on the mid-block fire hydrant line replacement specifications and plans to replace thirteen (13) fire hydrant lines. The Big Horn Regional meeting is tomorrow night; Wilson Brothers is doing an excellent job as the contractor on the Burlington project.

Superintendent of Public Works Kruger informed the Council that the crew is working on normal spring start up and will be training this Thursday on the asphalt equipment purchased earlier this year. The crew will be replacing the corner section on Coburn Avenue and South 17th Street during the training. This Saturday is the cat and dog vaccination clinic at Newell Sargent Park.

There being no further business to come before the Council, President of the Council Worley asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:32 p.m.
By: Councilmember Neuffer.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

William Worley, President of the Council

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

May 26, 2022