

## PUBLIC NOTICE

### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 19, 2020

A regular meeting of the City Council of Worland, Wyoming convened by Zoom Meeting and telephone at 7:00 p.m. on May 19, 2020. Mayor Jim Gill presided and the Councilmembers in attendance were Kody DeMunbrun, Keith Gentzler, Kenneth Shearer, Delayne Renner-Newton, Mike Neuffer, Christy Schneider, Kreg Lombard, Mandy Horath and Caleb Vigil. Also present were: Chief of Police, Gabe Elliott; City Attorney, Kent Richins; Airport Manager, Lynn Murdoch; Superintendent of Public Works, Brian Burky; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There was one (1) visitor present for this meeting of the City Council.

Councilmember Kody DeMunbrun led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember DeMunbrun.  
Second by: Councilmember Shearer.  
Vote: The motion passed unanimously.

The minutes of the May 5, 2020 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May, before normal City Council approval on the first Tuesday of June and approve the Council Work Session Minutes of May 11, 2020 and Payroll Voucher for the period ending May 3, 2020; PAYROLL 5/03/2020 - \$65,707.34.  
By: Councilmember DeMunbrun.  
Second by: Councilmember Gentzler.  
Vote: The motion passed unanimously.

Mayor Gill announced the Public Hearing to hear comment on the application for the transfer of a restaurant liquor license from Pizza Hut of Worland Inc. to American Pizza Partners LP. Mayor Gill opened the public hearing at 7:03 p.m. Hearing no comments, the hearing closed at 7:04 p.m.

Motion: to approve the transfer of a restaurant liquor license from Pizza Hut of Worland Inc. to American Pizza Partners LP.  
By: Councilmember Shearer.  
Second by: Councilmember Vigil.  
Vote: The motion passed unanimously.

City Attorney Kent Richins presented Ordinance #854 for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING SECTION 1-7 OF CHAPTER 1 OF THE WORLAND CITY CODE PERTAINING TO THE ASSESSMENT OF A MUNICIPAL COURT AUTOMATION FEE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #854 on first reading.  
By: Councilmember Renner-Newton.  
Second by: Councilmember Shearer.  
Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #855 for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, SUPPLEMENTING SECTION 14-12 OF THE WORLAND CITY CODE PERTAINING TO THE STORAGE OF UNATTACHED TRAILERS ON PUBLIC STREETS AND ALLEYS. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

City Attorney Richins explained the revisions to the cur-

## PUBLIC NOTICE

rent ordinance as suggested by the Committee; this ordinance exempts unattached trailers directly associated with business purposes after purchasing an annual permit. Additional requirements include business identification on the trailer, size of trailer, parking area allowed and any subdivision covenants. Discussion followed on the definition of a site triangle; the definition with easier interpretation will be used.

Motion: to approve Ordinance #855 on first reading.  
By: Councilmember Schneider.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented the Proposed Budget and a Budget Summary for fiscal year 2020-2021 for first reading:

GENERAL FUND	
Revenues	\$4,516,160.00
Estimated Cash on Hand	\$ 623,864.00
Expenditures	\$4,672,749.00
Cash Reserve	\$ 467,275.00
Total Budget	\$5,140,024.00

CAPITAL PROJECTS FUND	
Revenues	\$ 912,957.00
Expenses	\$ 912,957.00
Total Budget	\$ 912,957.00

EXPENDABLE TRUST FUND	
Revenues	\$ 11,888.00
Estimated Cash on Hand	\$ 68,112.00
Expenditures	\$ 80,000.00
Total Budget	\$ 80,000.00

AGENCY FUND	
Revenues	\$ 30,000.00
Estimated Cash on Hand	\$ 1,000.00
Expenditures	\$ 31,000.00
Total Budget	\$ 31,000.00

WATER FUND	
Revenues	\$1,838,660.00
Estimated Cash on Hand	\$ 268,983.00
Expenditures	\$2,107,643.00
Total Budget	\$2,107,643.00

SEWER FUND	
Revenues	\$1,331,969.00
Estimated Cash on Hand	\$ 296,825.00
Expenditures	\$1,628,794.00
Total Budget	\$1,628,794.00

SANITATION FUND	
Revenues	\$ 914,667.00
Estimated Cash on Hand	\$ 188,131.00
Expenditures	\$1,102,798.00
Total Budget	\$1,102,798.00

Motion: to approve the proposed budget for fiscal year 2020-2021 on first reading.  
By: Councilmember Shearer.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

Mayor Gill proclaimed May 17- May 23, 2020 as Emergency Medical Services Week in Wyoming, with the theme, "EMS Strong: Ready Today, Preparing for Tomorrow" and encouraged the community to observe this week with appropriate programs, ceremonies and activities.

City Engineer Representative Mike Donnell updated the Council on the Culbertson Avenue Project. The pre-construction meeting was last Tuesday and the paperwork with the contractor is signed. The contractor expects to be milling the street by June 1, 2020 from 1st to 5th Street on Culbertson. The proposed schedule includes an end date of September 10, 2020. The Washakie Avenue Project is moving forward with the signing of the agreement with DOWL for the Reconnaissance Report.

City Attorney Richins stated that the City entered into a lease with the BLM for use of the terminal at the airport for six (6)

## PUBLIC NOTICE

months. The payment is approximately \$1,100.00 per month; hopefully we can extend the lease past the six (6) month time frame.

Superintendent of Public Works Brian Burky stated that the proposed Lease Agreement with Big Horn Cooperative (BHC) for land for the new water crane was emailed to Councilmembers for review. The land is located on the corner of Russell and north Railway. A number of sites were reviewed, and this land could be leased at minimum cost to the city. Councilmember Neuffer stated that a new board could end the lease with a letter of termination within thirty (30) days and stated that he would like the city to purchase the property instead of leasing it. Superintendent of Public Works Burky reiterated that he looked at several properties and the costs involved; Mayor Gill stated that the city would not have to pay for property using this location, only a minimal lease cost. Discussion followed as to rewording the termination clause in the lease agreement. The lease is based on a thirty (30) year term. City Attorney Richins stated that both parties need to be able to terminate the lease and stated that this a benefit to the property owner as well as the city. City Engineer Representative Donnell stated that this is not a moveable object, we will have utilities in the ground, build access roads, and add concrete.

Motion: to approve the lease agreement with Big Horn Co-op.  
By: Councilmember Gentzler.  
Second by: Vigil.

Councilmember Horath asked if the thirty (30) day termination clause would remain in the agreement. Discussion continued. Councilmember Gentzler rescinded his motion and asked that the topic be tabled until the next Council meeting. City Attorney Richins explained that every lease needs some type of a termination clause. The lease agreement will be presented at the next council meeting for approval. Superintendent of Public Works Burky informed the Council that the banners downtown went up quickly with several volunteers; the compost give away went very well. The new picnic shelter at Riverside Park is open and was completed with help from the Rotary; it will require a few finishing touches. The cemetery is looking good and will be ready for Memorial Day; the crew is out patching roads, installing meter pits, and a water and sewer tap for a new home. Mayor Gill commented that the city did Worland proud along with all the volunteers on the parade for the graduates. "It was a good day for Worland". Mayor Gill thanked the police department and the city crew for all they did to make it happen.

Chief of Police Gabe Elliott followed up on the parade, stating that the police department received a lot of positive comments about the parade, there were no problems. This may become an annual event. This week the department completed re-certifications on Taser and Intox. There is a meeting with WASCOP to discuss issues with the Law Enforcement Academy dealing with COVID-19. The academy did open back up for the basic peace officer training and our officer will graduate this week.

Motion: to enter into executive session at 7:46 p.m. to discuss possible litigation.  
By: Councilmember Lombard.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

Motion: to leave the executive session at 8:05 p.m.  
By: Councilmember Lombard.  
Second by: Councilmember DeMunbrun  
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:05 p.m.  
By: Councilmember Lombard.  
Second by: Councilmember Renner-Newton.  
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

May 28, 2020