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WASHAKIE COUNTY COMMISSIONER PROCEEDINGS April 16, 2024

The Washakie County Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez and clerk to the board Lily Rakness Parra. Also present were Interim Planner Mike Robinson, Road and Bridge Superintendent Stuart Bower, Ty Jenkins, Carla Hubbard and Robert Swalstad. The meeting was opened with the pledge of allegiance led by Carla Hubbard.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the minutes of the April 2, 2024, meeting. Motion carried.

Chairman Anderson opened and read the sealed bids for the 2024 CMAQ project. There were two bids, one from Dustbusters Ent., in the amount of \$42,274.00 and the other from Desert Mountain Corp. in the amount of \$43,608.00. No decision was made as Robinson will look them over and report back to the BOCC during the May 7th meeting.

A discussion was held regarding Spring Creek Road and the need for an improved surface on the road. Interim Planner Mike Robinson gave an overview of the project and the work that will need to be done, which includes pulverizing the existing surface, cement-modifying some of the subgrade, preparing the resulting surface, and applying a double chip seal. The County advised that they are willing to provide the aggregate for the first chip seal layer and provide operated equipment as available to assist during construction. Ty Jenkins indicated the Lazy T Ranch would pay for contractors to pulverize and modify the existing surface, construct both chip seal layers using County-supplied aggregate for the first layer and purchasing aggregate for the second layer, would provide operated grading equipment and additional hired equipment as necessary, and provide future maintenance. Doing so would benefit all parties by providing a better road and would reduce costs overall for the County. Carla Hubbard presented some concerns from Mr. Brubaker regarding the project. She advised that Mr. Brubaker would prefer the heavy equipment not utilize his property to turn around on. It was also requested that they prolong the project to account for calving if possible. It was discussed that the timeline in starting the project depended on the contractors as well as WYDOT requirements for chip seal projects.

Road and Bridge Superintendent Stuart Bower gave the BOCC an update on current Road and Bridge projects. He advised that the crew had graders up on Big Trails and will continue to work up there throughout the summer as well as around the Ten Sleep area and Rome hill. The crew is continuing to do pothole patching throughout the county and will do some cold patching once the weather is amicable. Bower advised that there were several roads throughout the county that would benefit from being turned back

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to gravel roads. He advised that he would like to have more of a discussion for this in the near future.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the Subsurface, Inc. quote in the amount of \$74,000.00 for culvert work to be completed on Lower Nowood Road 47. Motion carried.

Building Maintenance Manager Breck Buer gave an update to the BOCC. He advised that they were able to locate and fix a small leak in a gas hose at the fairgrounds after complaints of a gas odor. Buer said he is continuing to input completed work in the gWorks system and it is proving beneficial to the County, in addition to Road and Bridge tracking, in providing the BOCC with monthly work reports. Buer advised that he is continuing to update the food booths and work with the Fair Board doing necessary repairs throughout the fairgrounds.

Public Health Coordinator Amanda Heinemeyer gave an update to the BOCC. A discussion was held regarding the CPR and First Aid courses that were coming up soon for Washakie County employees. It was also requested that with the Ambulance Service moving out of the Public Health Building, Buer would like the skid steer to be stored in the garage area in order for it to be more easily accessible during the winter months to provide snow removal. Heinemeyer agreed to store the skid steer in the garage area in the Public Health Building.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to go into executive session at 10:06 am to discuss personnel. A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to reconvene into regular session at 10:17 am. No action was taken.

Sheri Gunderson, Lila Jolley and Katie Kirby gave a WCPC update to the BOCC. They advised that they are continuing with Coalition meetings regularly. The Choices That Matter event with the local 8th Graders will be held this coming Thursday and they were excited for the event. Kirby gave an update on the Diversion side of the program and advised that everything was going well as usual. She will be working with her replacement in order to provide a smooth transition.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to go into executive session at 10:22 am to discuss personnel. A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to reconvene into regular session at 10:33 am. No action was taken.

Sean Gifford and Michelle Skinner with HUB gave an update on the 2024/2025 Fiscal Year Insurance rates. A discussion was held regarding Washakie County's "Plan 2" rates. Gifford advised that he will compile and present options to the County by the May 7th meeting. Washakie County also expressed the intent to put the county health insurance out to bid for the 2025/2026 Fiscal Year.

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County Attorney Barton and Emergency Management Coordinator Kami Neighbors discussed the option of having a Narcan Policy in order to provide it to offices in the Washakie County Courthouse. Barton advised that there were several issues with the current draft that would potentially put the county at risk when utilizing it for the public. Chairman Anderson advised that he would like to see the policy modified to include just Washakie County employee's with expressed consent.

A discussion was held regarding Fair Parade Insurance and the option to provide it if needed. Barton provided different situations in which may or may not be covered. He will follow up with LGLP with the subject.

The BOCC, Phillip Franklin with Cody Regional Health and Breck Buer did a walk through of the newly remodeled Ambulance Service Building with Tom Schmeltzer. Furnishings and carpeting were discussed with Buer and Schmeltzer.

Consent Agenda

- Authorize Chairman to sign updated contract between Wyoming Health Council and Washakie County Family Planning
- Approve Washakie County Treasurer Trial Balance for March 2024 in the amount of \$12,678,623.39
- Approve March 2024 Washakie County State and County Road Fund in the amount of \$264,617.02
- Approve March 2024 Washakie County Enhanced 911 Fund in the amount of \$50,036.50
- Authorize Chairman to sign TANF Federal Fiscal Year 2025 Grant Application
- Approve March 2024 Washakie County Clerk's Receipt Totals in the amount of \$8,507.25
- Approve March 2024 Washakie County Clerk of Court's Monthly Statement in the amount of \$1,665.00
- Authorize Chairman to sign Final Reconnaissance Report for Project CN 20073, Bridge over East Fork Sand Creek.
- Approve March 2024 Wyoming Health Council Revenue and Expense Report.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the consent agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf to adjourn the meeting at 1:52 pm. Motion Carried.

(Seal)
Lily Rakness Parra
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

May 2, 2024