
PUBLIC NOTICE

04-20-2021 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Members Aaron Anderson and Terry Wolf, Fred Frandson was absent for the morning portion of the meeting, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Keith Bower.

Commissioner Anderson was acting chairman in the absence of Commissioner Frandson.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, after removing himself from the chair, to approve the minutes for the April 6, 2021 meeting. Motion carried.

Road and Bridge Superintendent Keith Bower reported that the crew is removing snow after the spring storm. The crew will continue to work on potholes as weather permits. Several cattle guards will be advertised for sale with sealed bids. Keith would like to purchase a used flatbed trailer for \$3500.00. The board would like him to make sure there are not many repairs needed before purchasing. Discussion was also held on possibly purchasing a roller in the upcoming budget.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, after removing himself from the chair, to appoint Sherry Walters to the fair board effective this date. Motion carried.

Building Maintenance Manager Tom Schmeltzer reported that the work has been completed on the waterline replacement across Big Horn Ave. in regards to the Library remodel.

Tobi Johansen with Range, Library Director Karen Funk, library personnel LaDonna Lacroix, and Steve Radabaugh met to discuss the library complex phone system. Range will be providing free internet to the entire building. Discussion was held on what each entities cost would be for the phone system and switches. The system will be leased for 36 months and the warranty is good for 36 months. Discussion was held on headsets for the library staff. Tobi will update the quote and submit to the commissioners.

Youth Alternatives Director Sarah Garcia, Grants Manager Sheri Gunderson and Prevention Specialist Lila Jolley met with the board to report that the TANF grant had been submitted, Sarah met with the City of Worland regarding funding for the upcoming fiscal year, and the Drug Free Community Walk/Run will be May 12 from 6:30 pm to 8:00 pm at the county walking path. Lila wanted all to know that suicide prevention training is available to organizations and businesses that are interested. The training is only one hour long and very worthwhile for all that have attended.

Public Health Manager Amanda Heinemeyer reported that the new copier had arrived and there is additional wiring that needs to take place. Amanda will get prices for the wiring and report back to the board. There was an additional COVID 19 shot clinic held and going forward the shots will be given at the Public Health Office.

WYOHELP Kyle Borger, Youth Alternatives Director Sarah Garcia, Grant Manager Sheri Gunderson and Prevention Specialist Lila Jolley met to discuss WYO HELP administering the Emergency Rental Assistance (ERAP) funds that the county will be receiving from the Department of Family Services. Kyle is currently doing the administering for several other counties in the area. This assistance is currently for those that have been affected by COVID 19 and have not been able to pay utilities or rent.

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At this time the funds are only available for the ERAP program. One person will be hired for this position to assist those that cannot fill out the forms on line. This is a great opportunity to possibly increase awareness of other programs for assistance that WYO HELP currently offers to those in need. Training would be needed before the program can begin. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson, after removing himself from the chair, to send a letter to the State Department of Family Services stating that WYOHELP will be administering the ERAP program for Washakie County. Motion carried.

Cloud Peak Counseling members Mary Johnson and Jackie Robertson invited the board to meeting and luncheon with Governor Mark Gordon on May 14.

County Attorney John Worrall met briefly with the board regarding a second offer on the Library. The first offer has been withdrawn.

Chairman Fred Frandson returned to the meeting at 1:30 pm.

HUB International Broker Jon Martin by Zoom, Assessors office personnel Nancy Quinn and Kathy Treanor and County Attorney John Worrall met to discuss the health insurance renewal quote. The insurance has taken a 4.3% increase. Also discussed was the possibility of working with a new HRA provider. Discussed was using a different pharmacy. The county will now go with SmithRx for prescriptions and new id cards will be issued to all employees. The life insurance will be switched from Lincoln Financial to Mutual of Omaha and new beneficiary forms will need to be completed. Open enrollment will be between May 21 and May 31, 2021. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept Option 1, which included a three- year commitment with a saving for employees and the county. Motion carried.

Planner David Anderson and County Attorney John Worrall met with the board to present the North Ten Sleep Creek Subdivision plat. Commissioner Anderson declared a conflict of interest due to the fact that he has created the subdivision. A motion was made by Commissioner Wolf and seconded by Commissioner Frandson, after removing himself from the chair, to approve the North Ten Sleep Creek Subdivision plat as presented. Motion carried. A Surveyors Affidavit was reviewed by the board and it will be filed after the plat is filed with a correction to remove Note 2 from the plat. A motion was made by Commissioner Wolf and seconded by Commissioner Frandson, after removing himself from the chair, to approve the Surveyor's Affidavit of Correction. Motion carried.

Planner David Anderson reported that the Lower Nowood Striping agreements with S & L Industrial will be mailed soon and after WYDOT receives the needed information they will issue a Notice to Proceed. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the S & L Industrial contract, contingent upon approval of the county attorney and have the chairman sign the contract. Motion carried. The CMAQ agreement has been approved by the county attorney. Several items were discussed regarding the subdivision regulation changes that are being proposed by the planning commission and due to changes in state statute. A public hearing will be held in the near future regarding the changes.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 2:45 pm with County Attorney John Worrall and Planner David Anderson to discuss possible litigation. Motion carried. A motion was made by Commissioner Wolf and seconded by Com-

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missioner Anderson to reconvene into regular session beginning at 3:20 pm. Motion carried. No action was taken.

Approval was given by County Attorney John Worrall to sign the S & L Industrial contract and to sign the counter offer regarding the current library property.

Discussion was held with Planner David Anderson regarding the possibility of a boat ramp on the county property along Road 17 ½ and possibly having access from a state section adjacent to Chukar Drive. The board will view the area on Chukar Drive. Also discussed was North Hillcrest and an issue with campers and trailers being parked on the side of the street that is a county roadway and there are no zoning regulations regarding this issue and residents are not able to see oncoming traffic. The board will also view this area before any other decisions are made.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to authorize the chairman to sign the counter offer regarding the current Library building. Motion carried.

CONSENT AGENDA

1. Authorize chairman to sign Change Order No. 5 regarding the Library remodel in the amount of \$13,186.00.
2. Authorize chairman to sign Family Planning Expense/Revenue report for March 2021.
3. Ratify all commissioners signing letter to Mike Healy regarding an additional donation for the library furniture.
4. Authorize chairman to sign CMAQ agreement for dust control on several county roads amount funded \$27,456.00.
5. Authorize chairman to sign Range quote for a new phone system at the Library Complex.
6. Authorize chairman to sign scholarship form for the University of Wyoming.
7. Authorize chairman to sign health insurance renewal with Option 1 with EBMS and the Joint Powers Trust.
8. Authorize chairman to sign proposal for wiring to be completed at Public Health. Estimated cost is \$500.00.
9. All commissioners sign letter to Mirandie Peterson with Wyoming Department of Family Services regarding WYO HELP administering the funds for ERAP for Washakie County.
10. All commissioners sign letter to Sherry Walters appointing her to the fair board effective this date.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)
Mary Grace Strauch
Clerk to the Board

Fred W. Frandson, Chairman
Washakie County Commissioners

May 6, 2021