

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND November 4, 2020

A regular meeting of the City Council of Worland, Wyoming convened at the Worland Community Center Complex Conference Room at 7:00 p.m. on November 4, 2020. Mayor Jim Gill presided and the Councilmembers in attendance were Keith Gentzler, Kody DeMunbrun, Kenneth Shearer, Kreg Lombard, Caleb Vigil, Christy Schneider and Mike Neuffer. Also present were: Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky; City Engineer Representative, Mike Donnell and Clerk/Treasurer Tracy Glanz. Councilmember Mandy Horath was absent.

There were six (6) visitors present for this meeting of the City Council.

Donnie Bjorhus led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present with Councilmember Horath excused and congratulated the new Councilmembers Wendy Fredricks, William Worley, Adam Martinez and Scott Schaeffer. Mayor Gill also commended the existing Council about all the things they made happen in the City of Worland. "The City of Worland has been ranked in the top five (5) of all Wyoming municipalities for public safety and is ranked number two (2) this year. This is a big tribute to the Chief of Police and Police Department, the Washakie County Sheriff's Office and all first responders. We need to be proud of this accomplishment. The city parks are widely used by all with softball, soccer, ice skating and use of playground equipment. When residents turn on their spigot for water the utilities division makes that happen and in daylight or darkness public works is out there fixing any problems. You make that happen! The Washakie County Commissioners need a pat on the back as the Hospital brings the new babies into the world but we make the City a nice place for the older folks and provide a beautiful cemetery for interment. The City hears about how we do not do much for the main street, but we do. Between the city and volunteers we make Big Horn Avenue look better. We will have Christmas in the Park and the Parade of Lights all made possible through the city, local businesses and volunteer participation. We do not pat our Board of Adjustment and Planning on the back as often as we should. They make tough decisions and keep our community growing. The City has the finest employee base in the Big Horn Basin and that starts with our Department Heads. The Council makes that happen with our budget process. You make that happen! We have been working hard the past six (6) years to make our streets better and working with the Golf Course Manager to make that facility better. Thank you Council, hold your heads high, you make it happen!"

Mayor Gill requested approval of the agenda.

Motion: to approve the agenda as presented.
By: Councilmember Vigil.
Second by: Councilmember Shearer.
Vote: The motion passed unanimously.

The minutes of the October 20, 2020 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of November, before normal City Council approval on the first Tuesday of December and approve the Consent Agenda with Warrant Registers for October, 2020 and Payroll Vouchers for the periods ending October 18, 2020 and October 31, 2020; PAYROLL 10/18/20 - \$65,852.10; PAYROLL 10/31/20 - \$3,760.52.

CITY OF WORLAND/UTILITIES COMMISSION OCTOBER 2020

Big Horn Basin Tire, Repairs , \$75.00; Big Horn Co-Op, Supplies, \$54.10; Big Horn Redi-Mix, Rock, \$164.00; Black Mountain Software, Services, \$18,889.00; Blair's Market, Supplies, \$26.39; Bloedorn Lumber, Supplies, \$113.28; Bobcat of the Big Horn Basin, Supplies, \$188.40; Bomgaars, Supplies, \$151.96; Buer Electric, Services, \$190.00; Butch's Plumbing, Services, \$690.00; CarQuest Auto Parts, Parts, \$3,395.38; Cash-Clerk Treasurer, Postage, \$35.58; Ditch Witch , Parts, \$224.72; Eagle Engineering & Surveying, Engineering, \$7,916.67; Floyd's Truck Center, Parts, \$20.04; Frandson Safety, Supplies/Maintenance, \$2,477.12; Fremont Motors Powell, Parts, \$150.56; Frontier Tire , Services, \$61.95; Hach Company, Supplies, \$271.54; Hasco Industrial Supply, Supplies, \$556.98; Hawkins, Inc., Chlorine, \$694.95; International Code Council, Fees, \$145.00; Jadeco, Supplies, \$297.04; JP Cooke Co, Dog/Cat Tags, \$167.60; Kennedy Ace Hardware, Hardware, \$468.65; Kimball Midwest, Supplies, \$365.98; Laird Sanitation, Supplies, \$225.00; Law Enforcement Technologies, Parts, \$608.24; Motor Supply, Inc., Parts, \$425.77; Mountain West Computers, Supplies, \$468.93; Norco, Rental/Supplies, \$104.68; Normont Equipment Co., Parts, \$163.00; Northern Wyoming Daily News, Advertising, \$30.36; Northwest Pipe Fittings, Inc., Parts, \$9,250.66; One Call of Wyoming, Tickets, \$51.75; Railroad MGT Co III LLC, Agreement, \$284.85; Rattlesnake Field Services, Services, \$1,824.00; Serlkay Printing, Supplies, \$112.00; Signs of Sutherland, Supplies, \$183.00; Street Cop Training, Services, \$498.00; Sunshine Office Products, Supplies, \$128.59; Team Laboratory Chemical, Road Patch, \$4,637.50; Ted D. Miller Associates, Services, \$450.00; The Office Shop, Supplies, \$419.42; Timberline Electric & Control, Parts, \$2,436.00; Tommerup Machine Shop, Services, \$213.02; United Parcel Service, Shipping, \$11.52; Valli Information Systems, Maintenance, \$180.56; Washakie County, Septage Dumping, \$105.18; Washakie County Treasurer , Juvenile/Salary, \$1,230.30; Worland Cleaners & Supply, Inc., Supplies, \$133.60; WY-Test, Testing, \$401.00; Wyoming Public Health Laboratory, Colilert, \$160.00.

TOTAL REGULARS\$62,528.82

71 Construction, Airport Taxilane C Project, \$286,344.72; AFLAC, Insurance, \$735.62; ASTECH, Street Project, \$19,519.61; AT & T, Long Distance , \$844.21; AT & T Mobility, Cell Phone Services, \$507.11; Big Horn Co-Op Marketing Assn, Gasoline, \$1,500.57; Big Horn Water, Water/Rental, \$127.50; Big Horn Reg. Joint Powers Board, Monthly EDU, \$31,979.52; Big Horn Rural Electric, Water Well # 1, \$47.42; Blue Cross Blue Shield, Insurance, \$69,741.55; Bomber Construction, Curb/Sidewalk, \$5,057.00; Butch's Plumbing, Permit Refund, \$112.00; Dearborn Life Insurance , Insurance, \$154.08; Dearborn National, Insurance, \$382.36; Eagle Engineering & Surveying, 2019 DBL Gut-

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ter/Street, \$19,292.65; Eastside Sinclair, Diesel, \$227.62; Fas-corp, Deferred Comp., \$7,840.00; Gill, Jim, Cell Phone Expense, \$40.00; Gill, Jim, Meals, \$48.55; Goncalves, Isaac, Deposit Refund, \$86.82; High Plains Power, Inc., Power, \$1,051.98; IRS, Payroll Tax Deposit, \$44,655.21; Kenco Security & Technology, Alarm Monitoring, \$104.00; Kennedy Ace Hardware, Refund, \$125.37; Kern, Morgan, Deposit Refund, \$74.63; Local Gov't Liability Pool, Settlement, \$1,360.00; McClellan & McQueen, Gutter Project, \$136,033.15; Murdoch Oil, Inc., Gasoline, \$5,500.69; NCPERS Group Life Insurance, Insurance, \$128.00; Northwest Pipe Fittings, Culbertson, \$5,431.20; Pinnacle Bank, Expenses, \$627.78; Range, Phone Service, \$1,428.22; Rocky Mountain Power, Electricity, \$17,619.65; Ron's Sanitation, Pioneer Square, \$1,900.00; S&L Industrial, Supplies, \$24.00; Sagebrush Sports, Contract, \$15,000.00; Smith, Paul, Restitution, \$50.00; Stine, Melanie, Meter Pit, \$688.00; T-O Engineers, Services, \$40,660.03; T-O Engineers, Services, \$519.73; U.S. Postmaster, Oct Billing/Postage, \$851.14; Verizon, Cell Phone Service, \$1,141.75; Washakie County Clerk, Filing Fees/Registration, \$72.00; Washakie County Clerk of Court, Garnishment, \$760.07; Wash. Co. Solid Waste Dist. 1, Municipal Waste, \$27,952.80; Washakie County Treasurer, General Purpose Tax-State, \$87,199.01; Washakie County Treasurer, Communications Center, \$22,015.67; Washakie Development Assoc, Agreement , \$1,500.00; Wilson Brothers Construction, Culbertson, \$590,231.65; Worland Fire Protection Dist., Contribution, \$1,250.00; Worland Senior Citizen, Agreement, \$2,500.00; Wyoming Conference of Bldg, Registration, \$200.00; Wyoming Dept. of Workforce, Workers' Comp, \$7,145.36; Wyoming Gas Company, Services, \$778.01; Wyoming Retirement System, Retirement, \$30,923.64; Wyoming Secretary of State, Filing Fees/Registration, \$30.00; Wyoming State Supreme Court, Technology Fee, \$455.00.

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|-----------------------------|----------------|
| TOTAL SPECIALS | \$1,492,576.65 |
| GRAND TOTAL | \$1,555,105.47 |
| | \$(491,370.64) |
| | \$1,063,734.83 |

By: Councilmember Shearer.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Donnie Bjorhus with Sagebrush Sports, LLC gave the Council an update on the Golf Course for last month. There were 1800 more rounds played this season versus last season, not counting leagues or tournaments. Due to the weather, the course was shut down a week earlier, with the irrigation system blown out and fungicide applied to the greens. The final tournament was cancelled due to the weather but the customer appreciation BBQ was held for season pass holders. Mr. Bjorhus thanked the Mayor, Superintendent of Public Works Brian Burky and Clerk/Treasurer Tracy Glanz for their support and stated that he is looking forward to working with the City for the next few years.

Steve Radabaugh with the Chamber of Commerce informed the Council about the Parade of Lights scheduled for December 5, 2020 at 6:00 p.m. The paperwork has been sent in to WYDOT for approval to shut down Big Horn Avenue. There will be fireworks set off on Cloud Peak Investment property west of town and the committee is still working on having a helicopter. Mr. Radabaugh asked the Council if candy could be thrown from the floats in the parade with concerns about COVID-19. Chief of Police Gabe Elliott suggested the Chamber of Commerce pose the question to Amanda Heinemeyer at Public Health.

Motion: to approve the Parade of Lights on December 5, 2020 starting at 6:00 p.m.
By: Councilmember Shearer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Kara Anderson with Goose's Liquor requested approval to close South 8th Street from Big Horn Avenue to the alley for the Parade of Lights. The street closure would be from 4:30 p.m. until after the parade on December 5, 2020. Goose's will be providing apple cider and hot chocolate and may provide food if approved by Public Health; no alcohol will be served outside.

Motion: to approve the closure of South 8th Street from Big Horn Avenue to the alley on December 5, 2020 starting at 4:30 p.m.
By: Councilmember Neuffer.
Second by: Councilmember Shearer.
Vote: The motion passed unanimously.

Kara Anderson requested approval to decorate the light poles on Big Horn Avenue for a Hallmark Christmas Theme on Big Horn Avenue supported by local volunteers. This would be done in conjunction with the lighting of Pioneer Square and would involve decorating downtown businesses. Local Clubs, Church and Sports Groups have adopted empty buildings to decorate and will be responsible for clean up as well. The idea includes decorating the planters' downtown with lights. Some of the outlets in the planters need repaired; Superintendent of Public Works Burky will work with the volunteers to find out which outlets are not working.

Motion: to approve decorating the light poles on Big Horn Avenue and work with volunteers to get the outlets working in the planters.
By: Councilmember Neuffer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Steve Radabaugh requested the closure of North 9th Street from Big Horn Avenue to the alley during the Parade of Lights.

Motion: to approve the closure of North 9th Street from Big Horn Avenue to the alley for the Parade of Lights on December 5, 2020.
By: Councilmember Schneider.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Superintendent of Public Works Burky reported on the Trim A Tree Christmas Celebration at Pioneer Square. The lighting of Pioneer Square will be on Friday, November 27, 2020 with holiday music, hot chocolate and food trucks. This event is sponsored and put on by Range and the City of Worland. Superintendent of Public Works Burky requested the closure of North 9th Street on November 27, 2020 from 3:30 p.m. to 8:00 p.m.

Motion: to approve the Trim A Tree Christmas Celebration and closure of North 9th Street on November 27, 2020.
By: Councilmember Neuffer.
Second by: Councilmember Vigil.

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Vote: The motion passed unanimously.

Clerk/Treasurer Glanz informed the Council that the Washakie County Ambulance is requesting participation from the City on a working committee to discuss the idea of Cody Regional Health providing ambulance services in Washakie County. Mayor Gill asked for a volunteer to serve on the committee; Councilmember Lombard volunteered.

Motion: to appoint Councilmember Lombard to the working committee for the Washakie County Ambulance service.
By: Councilmember Neuffer.
Second by: Councilmember Shearer.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented Resolution #2020-6:

A RESOLUTION ALLOWING FOR AN AMENDMENT TO THE BUDGET FOR THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021.

BE IT RESOLVED, that an amendment be made to the following line items for the fiscal year ending June 30, 2021:
An increase to line item 10-55000-709 General Purpose Tax - Streets of \$460,000.00 and a decrease to line item 10-39910 General Purpose Tax Reserve of \$460,000.00. To use the general purpose tax reserve funds to pay for Street Improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Worland that the transfers of appropriations and increase to the budget through Resolution in accordance with Wyoming State Statute 16-4-113 be adopted as the Official Budget for the City of Worland for the fiscal year ending June 30, 2021. DATED this 4th day of November, 2020.
Motion: to approve Resolution #2020-6.
By: Councilmember Gentzler.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill asked for discussion on continuing to meet at the Worland Community Center Complex (WCCC) for all City Council meetings, noting that currently the meetings are not being recorded. Mayor Gill recommended that since COVID-19 is on the rise again, the Council meetings should either be held at the WCCC or by ZOOM. Discussion followed.

Motion: to continue to hold City Council Meetings at the WCCC.
By: Councilmember Neuffer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill declared a vacancy on the Council in Ward One (1) due to the resignation of Councilmember Renner-Newton and asked for a motion to declare the vacancy and advertise the position.

Motion: to declare a vacancy on the Council in Ward One (1) and advertise the position.
By: Councilmember Lombard.
Second by: Councilmember Vigil.
Vote: The motion passed unanimously.

City Engineer Representative Donnell reminded the Council that the city received a State Lands & Investments Board grant to replace three (3) pumps at the Wastewater Treatment Plant that have been operating 24/7, 365 days a year for over 37 years. The grant also includes funding to line or pipe burst one thousand (1,000) feet of outfall sewer line next to the river. This line was in danger of being compromised by the flood in 2017. Both projects will be starting with the completion of paperwork. The water line replacement project behind the new ACE Hardware Store will be delayed until March, 2021; all paperwork has been signed. The contractor will be working on concrete items on the Culbertson Avenue Project. The project will be completed this spring with the chip seal and any punch list items. It has been brought to our attention that there is a section of road at the intersection of Culbertson Avenue and South 2nd Street that the contractor may have to grind down. City Engineer Representative Donnell stated that he is still working with Building Official Adams on the re-write of the Subdivision Code.

Clerk/Treasurer Glanz congratulated the ladies at City Hall for winning first place in the Scarecrow Competition, this announcement received a round of applause.

Chief of Police Gabe Elliott informed the Council that the Ordinance Officer resigned today. The position will be advertised again.

Superintendent of Public Works Burky stated that the crew is ready for snow and is currently working on replacing a fire hydrant on South Lane. That fire hydrant will be done this week. Residents are starting to decorate Pioneer Square for the Trim A Tree event; there are still trees available. The compost area will be open this Saturday from 9:00 a.m. to 3:00 p.m.

City Attorney Kent Richins informed the Council that the property at 1429 Coburn Avenue will be advertised for sale starting tomorrow, November 5, 2020 with a minimum bid required of \$25,000.00. The bids will be opened at the December 1, 2020 Council meeting.

Mayor Gill noted that the Municipal Court Report and Building Permit Summary for October, 2020 are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:40 p.m.
By: Councilmember Shearer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

November 12, 2020