

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL  
OF WORLAND  
November 7, 2017

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on November 7, 2017. President of the Council Keith Gentzler presided and the Councilmembers in attendance were Loresa Brinkerhoff, Gary Gerber, Lisa Fernandez, Mandy Horath, Dennis Koch, Christy Schneider, Michele Rideout and Mike Neufer. Also present were: Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Superintendent of Public Works, Brian Burky; Airport Manager, Lynn Murdoch and Clerk/Treasurer, Tracy Glanz. Mayor Gill was absent.

There were two (2) visitors present for this meeting of the City Council.

Homeland Security Director Jeff Schweighart led the Council and Visitors in the Pledge of Allegiance.

President of the Council Gentzler declared a Quorum present with Mayor Gill excused and asked for review and approval of the agenda.

Motion: to approve the agenda.

By: Councilmember Koch.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

The minutes of the October 17, 2017 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of November, before normal City Council approval on the first Tuesday of December and approve the Consent Agenda with Warrant Registers for October, 2017, Council Work Session Minutes for October 23, 2017 and Payroll Vouchers for the periods ending October 22, 2017 and October 31, 2017; PAYROLL 10/22/17 - \$65,958.63; PAYROLL 10/31/17 - \$4,271.49.

Airside Solutions, Parts, \$245.11; Benthmark Computers, Supplies, \$1,155.95; Big Horn Co-Op, Supplies, \$1,445.10; Big Horn Heating & Cooling, Maintenance, \$1,801.56; Big Horn Redi Mix, Rock, \$155.00; Black Mountain Software, Services, \$15,686.00; Blair's Market, Supplies, \$49.98; Buer Electric, Services, \$120.00; CarQuest Auto Parts, Parts, \$663.01; Cash-Clerk Treasurer, Postage, \$29.80; Cloud Peak Veterinary, Boarding, \$762.50; Communication Technologies, Repairs, \$468.00; Copper Creek Construction, Services, \$160.00; Core & Main LP, Parts, \$830.20; Donnell & Allred Inc., Engineering, \$7,900.00; Energy Laboratories Inc, Chemical, \$2,156.00; Flower Exchange, Flowers, \$68.00; Frandson Safety, Supplies/Maintenance, \$279.49; Fremont Motors, Parts, \$297.20; Frontier Tire, Repairs, \$409.60; Greenwood Mapping, Support, \$4,900.00; Hasco Industrial Supply, Supplies, \$1,463.31; Hawkins, Inc., Chlorine, \$643.84; Honnen Equipment, Parts, \$74.96; International Code Council, Books, \$281.11; Jacks Truck & Equipment, Parts, \$1,542.10; Jadeco, Services, \$689.14; JP Cooke Co, Dog/Cat Tags, \$123.55; JRL Supply LLC, Uniforms, \$2,040.67; JV Lumber, Supplies, \$60.70; Kennedy Ace Hardware, Hardware, \$1,679.40; McClellan & MccQueen, Sandbar Removal, \$27,426.60; Michigan State University, Services, \$11,000.00; Motor Supply, Inc., Parts, \$1,361.14; Norco, Rental/Supplies, \$72.47; Normont Equipment, parts, \$1,549.84; Northern Wyoming Daily News, Advertising, \$2,541.70; Northwest Pipe Fittings, Inc., Parts, \$17,339.32; O'Reilly's Auto Parts, Parts, \$37.64; One Call of Wyoming, Meeting, \$53.25; Railroad MGT Co III LLC, Agreement, \$214.01; Reese & Ray's IGA, Supplies, \$51.46; Respond First Aid, Kit, \$81.46; Serlkay Printing, Supplies, \$22.00; Signs of Sutherland, Supplies, \$1,157.14; Stoplick, Ltd, Supplies, \$18.00; Stotz Equipment, Parts, \$566.09; Sunshine Office Products, Supplies, \$359.86; Tacoma Screw Products, Parts, \$562.99; TDC Diesel, LLC, Parts, \$3,524.39; Team Laboratory Chemical, Road Patch, \$847.50; The Office Shop, Supplies, \$438.97; Tommerup Machine, Services, \$1,807.43; TR'S Auto Repair, Parts, \$924.39; Ultramax, Supplies, \$1,847.00; United Parcel Service, Shipping, \$20.34; USA Blue Book, Parts, \$346.45; Valli Information Systems, Maintenance, \$125.00; Virile Electric, Repairs, \$2,626.00; W.W.Q. & P.C.A., Conference, \$680.00; Wash Co Soild Waste, Services, \$26,105.40; Washakie County, Septage, \$13.62; Washakie County Treasurer, Juvenile/Salary, \$1,674.99; Worland Cleaners & Supply, Inc., Supplies, \$653.66; Worland Community Complex, Rental, \$14.00; Worland

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Police Dept., Postage, \$15.36; WY-Test, Testing, \$404.00; Wyoming Mechanical, Services, \$334.82; Wyoming Public Health Laboratory, Colilert, \$112.00; , , ; , TOTAL REGULARS, \$155,111.57; , , ; AFLAC, Insurance, \$834.58; AT & T, Long Distance, \$857.54; AT & T Mobility, Cell Phone Services, \$472.83; Benthmark Computer, Maintenance, \$900.00; Big Brothers / Big Sisters, Agreement, \$1,000.00; Big Horn Co-Op Marketing Assn, Gasoline, \$1,857.19; Big Horn Heating & Cooling, Seal Kit, \$1,100.00; Big Horn Water, Water/Rental, \$84.60; Big Horn Reg. Joint Powers Board, Monthly EDU, \$32,665.60; Big Horn Rural Electric, Water Well # 1, \$47.42; Bloedorn Lumber, Stake, \$12.12; Blue Cross Blue Shield, Insurance, \$74,932.25; Brake Supply - Casper, Brake Shoes, \$380.00; Carver Plumbing & Mechanical, Gas Line Pioneer Sq, \$427.86; CEPI, Pioneer Square Design, \$655.00; Charles & Lynette Humphreys, Services, \$1,452.30; Children's Advocacy Project, Agreement, \$1,500.00; Chips Away Windshield Repair, Repair, \$55.00; Cloud Peak Counseling Center, Agreement, \$1,500.00; Colman, Sandra, Deposit Refund, \$11.57; Crisis Prevention & Response, Agreement, \$1,000.00; Donnell & Allred Inc, Engineering, \$5,144.38; Donnell & Allred Inc, Services, \$185.80; Fascorp, Deferred Comp., \$3,880.00; Fort Dearborn Life Insurance, Insurance, \$391.05; GDA Engineers, Seal Coat/Master Plan, \$3,155.13; GDA Engineers, RFR#5, \$6,581.82; GDA Engineers, Airport Master, \$12,768.98; GDA Engineers, Airport Master Plan Reclass, \$3,143.25; Gill, Jim, Cell Phone Expense, \$40.00; Glanz, Tracy A., Supplies, \$41.99; GoPlayGolfWorland, Management Fee, \$15,000.00; Hub International Mtn States Ltd, Notary Bond, \$50.00; Johnson, Mary Kay, Deposit Refund, \$75.84; Kenco Security & Technology, Alarm Monitoring, \$85.00; Kennedy Ace Hardware, Supplies, \$96.78; High Plains Power, Inc., Power, \$964.44; IRS, Payroll Tax Deposit, \$50,117.78; Mauna Towers LLC, Rental, \$98.26; Murdoch Oil, Inc., Gasoline, \$5,694.69; NCPERS Group Life Insurance, Insurance, \$80.00; Pinnacle Bank, Expenses, \$2,195.88; Ray Smith, Restitution, \$60.00; RT Communications, Phone Service, \$1,643.64; Rocky Mountain Framing, Frames, \$343.34; Rocky Mountain Power, Electricity, \$19,962.68; Ron's Sanitation, Maintenance, \$3,200.00; Roop, Vincent Robert, Deposit Refund, \$181.41; SSID Properties, EDSB Loan, \$85,000.00; Saldarriaga, Evelyn, Deposit Refund, \$94.74; Straight Stripe Painting, RFR # 5, \$35,960.36; Straight Stripe Painting, Seal Coat/Paving, \$4,232.74; Superior Countertops, Water Treatment, \$4,322.00; Taylor, Rodney, Deposit Refund, \$124.77; The Locators, LLC, Services, \$50.00; U.S. Postmaster, Oct Billing/Postage, \$776.06; Verizon, Cell Phone Service, \$1,052.51; Washakie County Ambulance, Agreement, \$2,500.00; Washakie County Clerk, Filing Fees, \$63.00; Washakie County Clerk of Court, Garnishment, \$633.93; Wash. Co. Solid Waste Dist. 1, Municipal Waste, \$28,734.60; Washakie County Treasurer, General Purpose Tax-State, \$63,410.82; Washakie County Treasurer, Communications Center, \$20,457.58; Washakie Development Assoc, Agreement / Dues, \$1,500.00; Washakie Development Assoc, Grow Worland Fund, \$200,000.00; West River Rd Improvement District, Admin. Fees, \$96.00; Wild West Construction, Asphalt, \$26,650.00; Worland Health Club, Membership, \$125.00; Worland Senior Citizen, Agreement, \$4,500.00; Worland - Ten Sleep Area, Agreement, \$800.00; Wyoming Conf. of Bldg Officials, Registration/Membership, \$200.00; Wyoming Dept. of Workforce, Workers' Comp, \$6,938.90; Wyoming Gas Company, Services, \$807.81; Wyoming Retirement System, Retirement, \$28,948.07; Wyoming State Supreme Court, Technology Fee, \$585.00.

**TOTAL SPECIALS ..... \$775,491.89**  
**GRAND TOTAL..... \$930,603.46**

By: Councilmember Fernandez.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

The bid opening for the Worland 3-Phase Project was held on October 24, 2017 at 10:00 a.m. at City Hall. The lowest bid received was from Viper Underground at \$631,881.00 with one other bidder Western Municipal (\$830,307.00). City Engineer Representative Mike Donnell explained that the low bid was under the Engineer's estimate of \$810,884.30 and recommended acceptance of the bid of Viper Underground.

Motion: to accept the low bid of Viper Underground in the amount of \$631,881.00 for the Worland 3-Phase Project.

By: Councilmember Koch.

Second by: Councilmember Schneider.

Vote: The motion passed unanimously.

City Attorney Kent Richins presented a letter to send to the Wyoming Department of Transportation (WYDOT) requesting a revision to

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the speed zone located on the east side of State Highway 16 East, within the city limits of Worland. The posted current speed limit is 45 MPH and the city is requesting the limit be reduced to 30 MPH due to congestion and safety issues. Discussion followed.

Motion: to approve sending the letter of request to WYDOT to change the speed limit from 45 MPH to 30 MPH on the east side of State Highway 16 East for that portion that is within the city limits.

By: Councilmember Koch.

Discussion continued; Chief of Police Elliott agreed that the speed limit needed to be reduced due to heavier pedestrian and bicycle traffic, stating that the change needed to be approved by WYDOT.

Second by: Councilmember Horath.

Vote: Members voting AYE: Horath, Rideout, Schneider, Brinkerhoff, Gentzler, Gerber, Koch; Members voting NAY: Fernandez, Neufer; Members ABSTAINING: None; the motion passed by a vote of 7-2-0.

Clerk/Treasurer Tracy Glanz stated that Benthmark Computer Consulting is terminating their contract with the city effective December 1, 2017. The IT services will be put out for bid at a later date.

Superintendent of Public Works Brian Burky reported that the city had taken delivery of the new garbage truck. There are a few items that do not meet bid specifications; these will be fixed by the provider. Once the truck is up and running it has the capacity to hold seven (7) more yards of garbage. WYDOT would like to install an information sign by Big Horn Co-op that will provide information on road closures and conditions in the canyon and is seeking the city's approval for it to be inside city limits. Discussion followed.

Motion: to approve the placement of an informational sign by WYDOT inside city limits.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Superintendent of Public Works Burky stated that Rocky Mountain Power (RMP) will put up Christmas lights over 10th Street; the city is in the process of verifying that the outlets are in good working order. Staff has been working on gathering storm sewer information specifically in those areas where the flooding occurred. We are finding outlets that are different sizes and some backflow prevention valves will have to be custom fabricated to fit the pipe. Discussion followed on maintenance of the valves; any municipality over 1,500 in population must take care of the storm sewers.

City Engineer Representative Donnell received notification from the State Lands & Investment Board (SLIB) that the application for the Culbertson Avenue Project was received and is in good order. The meeting to award grants will be held on the third Thursday in January 2018 in Cheyenne.

City Attorney Richins informed the Council that the Attorney General approved the amendment to the Joint Powers Board Agreement for the Aquatic Center.

President of the Council Gentzler requested that the city owned bus be discussed at the next Council Work Session.

Councilmembers questioned when the Parade of Lights is and when the portable toilets will be removed from the parks. The Parade of Lights is scheduled for the first weekend in December and the portable toilets will be removed soon.

There being no further business to come before the Council, President of the Council Gentzler asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:28 p.m.

By: Councilmember Rideout.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer

November 14, 2017