
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND November 7, 2023

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on November 7, 2023. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, Wendy Fredricks, Rebecca George, William Worley, Pete Calderon, Adam Martinez and Mike Neuffer. Also present were Airport Manager, Lynn Murdoch; Director of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz. Councilmember Kody DeMunbrun was absent and excused.

There were eight (8) visitors present for this meeting of the City Council.

Councilmember Rebecca George led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum present, with Councilmember DeMunbrun excused and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Fredricks.
Second by: Councilmember George.
Vote: The motion passed unanimously.

The minutes of the October 17, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of November, before normal City Council approval on the first Tuesday of December and approve the Consent Agenda with Warrant Registers for October, 2023, BAPC Minutes for October 23, 2023 and Payroll Vouchers for the periods October 20, 2023, October 26, 2023 and November 3, 2023. PAYROLL 10/20/23 - \$70,207.42; PAYROLL 10/26/23 - \$4,307.55; PAYROLL 11/3/23 - \$68,654.28.
By: Councilmember Lombard.
Second by: Councilmember Calderon.
Vote: The motion passed unanimously.

CITY OF WORLAND/UTILITIES COMMISSION OCTOBER 2023

Applied Concepts Inc, Antenna Mounts, \$452.00; Big Horn Co-Op, Propane/Supplies, \$243.94; Black Mountain Software, Annual Service & Support, \$24,275.00; Blair's Market, Supplies, \$117.66; Bloedorn Lumber, Supplies, \$126.41; Bobcat of the Big Horn Basin, Cylinder Clamp, \$793.49; Bomgaars, Supplies, \$854.66; C&B Operations, Parts, \$1,808.41; CarQuest Auto Parts, Parts, \$3,406.09; Cash-Clerk Treasurer, Postage/Vehicle Title, \$28.50; Chips Away Windshield Repair, Rock Chip Repair, \$114.00; Cloud Peak Veterinary Services, Contract, \$650.00; Code 3 Inc, Light Bar, \$2,019.48; Eagle Engineering & Surveying, Engineering, \$7,916.67; Energy Laboratories, Testing, \$1,421.00; Engineering Associates, Engineering, \$7,613.20; Flowpoint Environmental Systems, Software Maintenance, \$1,095.00; Floyd's Truck Center, Header, \$804.03; Frandson Safety, Supplies/Maintenance, \$1,995.68; Frontier Tire, Tire Repair, \$37.00; Hasco Industrial Supply, Supplies, \$873.22; Hawkins, Inc., Chlorine, \$10.00; Hub Internantional, Insurance, \$142.00; Imperial Pump Solutions, Service, \$2,895.00; Joe Johnson Equipment, Parts, \$1,812.66; JRL Supply Inc, Uniforms, \$1,049.62; Kienlen Ace Hardware, Supplies, \$2,224.18; Laird Sanitation, GC Portable Toilet, \$360.00; McGarvin Moberly Construction, Block, \$160.00; Motor Supply, Inc., Parts, \$242.25; Mountain West Computers, Cloudcare, \$109.98; Norco, Rental/Wire, \$70.22; Northern Wyoming Daily News, Advertising, \$1,684.00; Northwest Pipe Fittings, Inc., Parts, \$18,199.56; PE Grosch Construction, North 2nd St, \$17,689.34; Serlkay, Supplies, \$439.43; Signs of Sutherland, Decals/Graphics, \$1,996.69; Southwestern Equipment Co, Switch, \$365.35; Team Laboratory Chemical LLC, Degreaser, \$4,995.00; Ted D Miller Associates, Calibration, \$575.00; The Office Shop, Contract/ Ink, \$521.79; Tommerup Machine Shop, PTO, \$100.90; Tractor Guys Inc, Pins, \$42.20; Triple R Welding Inc, Garbage Truck Repair, \$150.00; United Parcel Service, Shipping, \$73.47; USA Blue Book, Supplies, \$860.59; Valli Information Systems, Maintenance, \$187.57; Wamco Lab Inc, Testing, \$2,200.00; Washakie County Treasurer, Juvenile/Salary, \$1,480.30; Worland Cleaners & Supply, Inc., Supplies, \$335.10; Worley Welding & Repair, Dump Truck Extension, \$970.80; Wyoming Public Health Laboratory, Colilert, \$184.00.

TOTAL REGULARS..... \$118,772.44

AFLAC, Insurance, \$184.61; AT & T, Long Distance, \$94.89; AT & T Mobility, Cell Phone Services, \$529.23; Big Brothers Big Sisters, Agreement, \$1,500.00; Big Horn Co-op, Fuel, \$3,446.79; Big Horn Water, Water/Rental, \$148.50; Big Horn Reg. Joint Powers Board, Monthly EDU, \$36,972.50; Big Horn Rural Electric, Water Well # 1, \$47.61; Blue Cross Blue Shield, Insurance, \$78,646.18; Caleb Swalstad, Deposit Refund, \$179.13; Childrens Advocacy

PUBLIC NOTICE

Project, Agreement, \$1,500.00; City Of Worland, Pioneer Square, \$3,000.00; City of Worland, Restitution, \$412.30; Cloud Peak Counseling Center, Agreement, \$3,000.00; Crisis Prevention & Response, Agreement, \$1,000.00; Dearborn National, Insurance, \$147.11; Diligent Corporation, BoardDocs, \$3,000.00; Eagle Engineering & Surveying, Building Official, \$5,231.37; Fascorp, Deferred Comp., \$4,560.00; Fort Dearborn Life Insurance Co., Insurance, \$364.98; Gill, Jim, Cell Phone Expense, \$50.00; Gill, Jim, Mileage/ Meal Reimburse, \$248.97; Glanz, Tracy, Mileage Reimbursement, \$242.09; High Plains Power, Inc., Power, \$1,129.26; IRS, Payroll Tax Deposit, \$45,314.28; Lisa Wilkins, Refund, \$503.37; McGarvin & Taylor Real Estate, Greet Refund, \$447.21; Mountain Alarm, Alarm Monitoring, \$129.40; Murdoch Oil, Inc., Fuel, \$11,634.73; NCPERS Group Life Insurance, Insurance, \$192.00; Pinnacle Bank, Expenses, \$3,221.59; Precision Outdoor & Power, Broom/Enclosure, \$12,411.31; Range, Phone Service, \$2,059.93; Rocky Mountain Power, Electricity, \$19,069.41; Sagebrush Sports, Contract, \$13,333.33; Sheesley, Christi, Restitution, \$60.00; U.S. Postmaster, Oct Billing/Postage, \$1,138.69; Verizon, Cell Phone Service, \$1,129.37; VSP of Wyoming, Insurance, \$729.11; Washakie County Clerk, Filing Fees, \$12.00; Washakie County Courthouse, Garnishment - Delos, \$771.92; Wash. Co. Solid Waste Dist. 1, Municipal Waste, \$56,702.40; Washakie County Treasurer, General Purpose Tax-State, \$102,953.17; Washakie County Treasurer, Communications Center, \$21,446.46; Washakie Development Assoc, Agreement, \$1,500.00; Worland Fire Protection District, Agreement, \$8,000.00; Worland Senior Citizen Center, Agreement, \$2,500.00; Worland Ten Sleep Chamber, Agreement, \$1,000.00; WYDOT, Truck Plates, \$10.00; Wyoming Dept. of Workforce, Workers' Comp, \$8,395.31; Wyoming Gas Company, Services, \$709.54; Wyoming Retirement System, Retirement, \$32,689.01; Wyoming State Supreme Court, Technology Fee, \$15.00.

TOTAL SPECIALS \$493,714.06
SUB TOTAL \$612,486.50

Donnie Bjorhus with Green Hills Golf Course reported that there were 636 rounds played in October, 100 rounds over last year's number. The grounds staff was able to get the irrigation system winterized, apply fungicide to the greens and get the greens covered with sand prior to the snow that fell last week. The course has been "put to bed" for the winter months. The new split rail fence was constructed this past month with completion prior to the legislative visit. The fence was done through funds raised by the Green Hills Golf Foundation. During the golf season (April through October) there were an additional 1,828 rounds played in 2023 compared to 2022. Mr. Bjorhus thanked Mayor Gill, Clerk/ Treasurer Glanz, Director of Public Works Kruger and the entire City Council for their continued support of Green Hills. "We are committed to making Green Hills a place that the community can be proud of and making it the best golf course that it can be." The Mayor and Council thanked Mr. Bjorhus for a job well done.

Mayor Gill stated that the "Extra Mile" program is a way to recognize a special person, group or business that has met the criteria of caring, sharing and donating their time to making our community a better place to live. Tonight, the City of Worland is recognizing Edie Clame, Director of the New Hope Humane Society. She has done an incredible job to keep our pet community of cats, dogs and other animals cared for at a time when they really need a helping hand! She is a very compassionate and caring person, yet stern when it comes to animal cruelty. Deb Coronado agreed to give a testimonial in support of the recognition this evening. Ms. Coronado spoke to the dedication and commitment of Ms. Clame to all animals and her thirty (30) years of service to the community in this capacity. Mayor Gill read a letter of support for Ms. Clame from Veterinarian Steve Tharp and presented a Proclamation and Certificate as an "Extra Mile Hero" to Edie Clame. All in attendance gave Ms. Clame a standing ovation, thanking her for her service to the community.

City Attorney Kent Richins presented Ordinance #871 for second reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING SECTION 7A-24 (F) (2-3) OF THE WORLAND CITY CODE BY OPENING BLOCKS 81 THROUGH 84 OF THE RIVERVIEW MEMORIAL GARDENS FOR PURCHASE BY THE PUBLIC, WITH CERTAIN RESTRICTIONS. THIS ORDINANCE FURTHER ESTABLISHES THE REQUIREMENT OF FULL PAYMENT FOR PURCHASED AND RESERVED GRAVES. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

City Attorney Richins explained that a change was made to the ordinance requiring that all Open and Close fees be paid in advance of the opening and closing.

Motion: to approve the change to Ordinance #871.
By: Councilmember Lombard.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Motion: to approve Ordinance #871 as amended on second read-

PUBLIC NOTICE

ing.
By: Councilmember Fredricks.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

City Attorney Richins stated that a proposed increase to the cemetery fee schedule had been sent out for review by the Council and reminded the Council that these fees can be changed by Resolution versus Ordinance. If so directed and barring any disagreement, a resolution will be drawn up for the first Council meeting in December. Discussion followed.

Clerk/Treasurer Tracy Glanz informed the Council that a Special Census Cost Estimate Request was sent to the US Census Bureau in May, 2023. This request would allow us to proceed with a mid-decade census count. It took intercession by Rep. Hageman's office to get a response from the Census Bureau. An email was received today that indicated that the estimated cost to conduct a Full Special Census for the City of Worland is \$390,396.00. The cost of this mid-decade count makes it impossible to continue as we have no guarantee that the population numbers will change.

Chief of Police Gabe Elliott reported that the Parade of Lights is scheduled for December 2, 2023 starting at 6:00 p.m. The pre-planning for a critical incident at the School went well; it was very educational. The critical incident exercise will be done in December, 2023. This Friday, ALICE training for staff will be held at Eastside School. Jason Wiczek started this week at the Department; he will be an asset to the Police Department. The Sheriff's Department and Police Department had a drug dog at both Ten Sleep and Worland High Schools and Worland Middle School; contraband was found.

Director of Public Works Nick Kruger recognized Rob Koch, Senior PWS Operator who completed an Environmental Protection Agency (EPA) audit and Dan Ketterling POTW Operator who completed an audit from the Department of Environmental Quality (DEQ) and they both passed those inspections with only minor corrections. Director of Public Works Kruger is working with City Engineer Representative Donnell on a new aeration system at the sewer lagoon; a new system could save on electrical costs. There were two (2) lift stations damaged that have since been repaired. The city was able to use the new VAC truck to complete the repairs with the purchase of hose extensions to reach the bottom of the pumps. The city parks are shut down, the crew is cleaning at the cemetery, potholing and working on several customer leaks.

City Attorney Richins requested an executive session to discuss contract negotiations at the close of the meeting. An email was sent out by the Clerk/Treasurer regarding questions from Councilmembers. Councilmember George appreciated the answers and the explanation on the bid bond requirement. City Attorney Richins stated that Wyoming State Statute no longer requires bid bonds on vehicle bids under \$100,000, however, with the cost of the vehicles expected to be over \$100,000.00 it was decided a bid bond should be required. A copy of the current Chain of Command was provided in the email for review and possible update. Discussion followed; Councilmembers would like to review the current policy.

Mayor Gill noted that the Municipal Court Report for October 2023 and Building Permit Summary for October 2023 are in the Council packet for review.

Motion: to enter executive session at 7:32 p.m. to discuss contract negotiations.
By: Councilmember George.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

Motion: to leave executive session at 7:45 p.m.
By: Councilmember Brookwell.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Councilmember Fredricks asked if the two (2) municipalities used as comparison for cemetery fees were similar to the Worland cemetery. Clerk/Treasurer Glanz stated that they were in that they were both municipal cemeteries, not districts.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:48 p.m.
By: Councilmember Fredricks.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

November 16, 2023