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WASHAKIE COUNTY COMMISSIONER PROCEEDINGS October 17, 2023

The Washakie County Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez and clerk to the board Lily Rakness Parra. Also present were Tom Schmeltzer and Ryan Casad. The meeting was opened with the Pledge of Allegiance led by Tom Schmeltzer.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the minutes of the October 3, 2023 meeting. Motion carried.

Tom Schmeltzer gave an update on the new ambulance building construction. He advised that he has secured a building permit and that demolition has begun. They are also working on bringing the water in before the freeze. Schmeltzer said that the blueprints of the sprinkler system are currently being drawn and will be sent to the State Fire Marshall once complete.

Building Maintenance Manager Ryan Casad gave an update to the BOCC. He advised that they have begun winterizing and will be completing that soon. Casad said Octoberfest went well and hopes to continue hosting at the fairgrounds in the future. He also advised that the leak that had been an issue at the library was now fixed.

Public Health Director Amanda Heinemeyer updated the BOCC on the new flooring that is being installed currently in the Public Health Building. She requested that Public Health close on Friday, October 20th in order for the remaining flooring to be put in without interruptions. The BOCC advised they had no issues with closing on that Friday and the closure was approved.

Mary Johnson with Cloud Peak Counseling Center presented the BOCC with invitations to the Ground Breaking Ceremony for the new Lighthouse building on October 26th.

Sheri Gunderson and Katie Kirby with the Washakie County Prevention Coalition gave an update to the BOCC. Gunderson advised that the Worland High School Annual Prevention Night is set for Thursday, January 25th, 2024. She also advised that Katie and Lila have been very busy with the elementary schools working in prevention which the kids really seem to enjoy. Kirby said that evening sessions have been added to the prevention aspect in which will allow for more parental involvement. She also has been fitting diversion kids into more leadership opportunities which has helped in building a more cohesive approach in allowing the kids' voices being heard. Building security and the need for certain doors and the elevators to be locked during non-business hours for the upstairs businesses was discussed.

Interim Planner Mike Robinson gave a planning update to the BOCC. He advised that the Chip Seal project bids are due on Monday, November 6th and will be opened during the meeting November 7th. He also said that the CMAQ 40 day notice will be published this week. Robinson gave an update on the Red Vista Village II Subdivision. Also discussed were the Campground Regulations and Robinson advised that they are still waiting on campground owners to submit comments along with having the planning commission review.

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Road and Bridge Superintendent Stuart Bower gave an update to the BOCC via teleconference. Chairman Anderson asked Bower if it was possible to get the remaining product out and distributed for the CMAQ. Bower advised that he will 'spot in' materials to places he's noticed the need, in order to utilize all the material before the end date. A discussion was held regarding Shriver Park and the situation in which it would fall under Washakie County's jurisdiction. Chairman Anderson said he would like to facilitate a discussion in regards to concerns during a Commissioners meeting in the near future. Bower advised that everything with the SOPA is going well and gravel is being disbursed as scheduled. He also said that the dust control is being touched up as weather permits.

A discussion was held on reports of issues with the signage depicting the location of Ta Bi Drive and Pa Gari Drive, a few pot holes at the beginning of Ta Bi Drive and the sunflowers blocking the North view of Airport Road when turning onto the road. Bower said he would assist in getting what he could taken care of as most of Ta Bi and all of Pa Gari Drive were private roads.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the Deromedi Subdivision. Motion carried.

Jim Butterfield spoke with the BOCC about the decision for the Cottonwood Grass Creek WID to dissolve the board due to it not being feasible anymore. He said that all landowners are in agreement, the two projects that were in the works are being transferred, and there are no assets or real estate. The Cottonwood Grass Creek WID Board has decided to donate the funds remaining to a conservation district in Hot Springs County. The BOCC advised that they had no issues with them to proceed with the dissolution and they will work with both County Attorney's to get it all taken care of.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to go into executive session to discuss attorney client privilege at 10:29 am. Motion carried.

A motion was made by Commissioner Wolf and Seconded by Commissioner Martinez to resume into regular session at 10:47 am. Motion carried. No action taken.

Sheriff Austin Brookwell gave an update on the command trailer to the BOCC. With all of the additions and modifications he advised that the total should be no more than \$27,000.00.

The BOCC spoke with Mike Donnell with Eagle Engineering & Surveying Inc. regarding the FY2024 project on Washakie Avenue. The BOCC advised that they would like to split the cost to get it taken care of. Donnell addressed the time frame for the City of Worland and Washakie County to pay back their portion of the project which would be four (4) years as long as something has been built for the project. The portion of Washakie Avenue to be built is located from 8th Street to 15th Street and Donnell believed that things could be lined up, funded and produced within that time frame. Commissioner Wolf advised that the LATCF funds could be utilized for this project and all were in agreement.

A motion was made by Commissioner Wolf and Seconded by Commissioner Martinez to approve funding from LATCF for 50% of the total \$190,101.00 for the FY2024 design portion of the 8th to

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15th Street project in the amount of \$95,050.50. Motion carried.

Consent Agenda:

1. Authorize Chairman to sign TANF subrecipient agreement between Washakie County Commissioners and Big Brothers Big Sisters of Wyoming in the amount of not more than \$9,000.00
2. Authorize Chairman to sign TANF subrecipient agreement between Washakie County Commissioners and Crisis Prevention and Response Center in the amount of not more than \$13,295.00
3. Authorize Chairman to sign TANF subrecipient agreement between Washakie County Commissioners and Worland Youth Learning Center in the amount of not more than \$16,380.00
4. Authorize Chairman to sign Amendment One regarding mitigation of adverse effects to 48WA920 Cottonwood Creek Bridge, WYDOT project CN20070
5. Accept the Washakie County Sheriff's Office Cash and Disbursements in the amount of \$5,208.91
6. Accept the County Treasurer's Report for the Washakie County State and County Road Construction Funds in the amount of \$905,235.76
7. Accept the County Treasurer's Report for the Washakie County Enhanced 911 in the amount of \$29,823.15
8. Accept the Trial Balance County Treasurer of Washakie County in the amount of \$13,313,703.16
9. Accept the September Narrative for Washakie County Family Planning in the amount of \$20,771.54
10. Accept the Washakie County Clerk of Court's September 2023 Monthly Statement in the amount of \$3,539.50
11. Accept the Washakie County Clerk's Monthly Statement for the Month of September 2023 in the amount of \$8,936.00
12. Authorize Chairman to sign Homeland Security 23-EMPG Award Agreement
13. Accept Wyoming Health Council Revenue and Expense Report for August 2023 in the amount of \$6,186.29.
14. Accept Wyoming Health Council Revenue and Expense Report for September 2023 in the amount of \$7,079.06

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve the Consent agenda. Motion carried.

A discussion was held regarding the necessity of archiving social media for Washakie County departments and Elected Official's as well as options for management/leadership training. Those present were County Attorney Barton, Clerk of District Court Christy Schneider, County Assessor Nancy Quinn, Building Maintenance Manager Ryan Casad and Public Health Director Amanda Heinemeyer.

There being no further business to come before the BOCC a motion was made by Commissioner Wolf to adjourn the meeting at 12:15 pm. Motion carried.

(Seal)
Lily Rakness Parra
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

November 16, 2023