

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND, WYOMING November 6, 2018

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on November 6, 2018. Mayor Jim Gill presided and the Councilmembers in attendance were Michele Rideout, Mandy Horath, Keith Gentzler, Mike Neuffer, Lisa Fernandez, Gary Gerber, Dennis Koch and Christy Schneider. Councilmember Loresa Brinkerhoff was absent. Also present were: City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; City Engineer Representative, Mike Donnell and Deputy Clerk Norma Homan.

There were four (4) visitors present for this meeting of the City Council.

Deb Larkins led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present and asked for review and approval of the agenda.

Motion: To approve the agenda
By: Councilmember Fernandez.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

The minutes of the October 16, 2018 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of November, before normal City Council approval on the first Tuesday of December and approve the Consent Agenda with Warrant Registers for October, 2018 and Payroll Vouchers for the periods ending October 21, 2018 and October 31, 2018; PAYROLL 10/21/18 - \$69,371.83; PAYROLL 10/31/18 - \$4,267.74.

CITY OF WORLAND/UTILITIES COMMISSION OCTOBER 2018

A & I Distributors, Oil, \$740.66; Axon Enterprise, Supplies, \$384.00; Big Horn Basin Tire, Repairs, \$50.00; Big Horn Co-Op, Supplies, \$1,139.39; Big Horn Heating & Cooling, Maintenance, \$3,800.00; Big Horn Doors, Repairs, \$32.50; Black Mountain Software, Services, \$17,695.00; Blair's Market, Supplies, \$32.80; Bloedorn Lumber, Supplies, \$391.61; Bobcat of the Big Horn Basin, Parts, \$526.36; Brown Company, Parts, \$144.71; Brown's Western Appliance, Supplies, \$44.99; CarQuest Auto Parts, Parts, \$276.51; Carver Plumbing, Repairs, \$814.00; Cash-Clerk Treasurer, Postage, \$293.31; Cutting Edge Equipment, Parts, \$119.57; Donnell & Allred Inc., Engineering, \$7,900.00; Energy Laboratories Inc, Chemical, \$2,076.00; Frandson Safety, Supplies/Maintenance, \$758.93; Fremont Motors, Parts, \$129.25; Frontier Tire, Repairs, \$1,240.39; Gall's, Supplies, \$267.81; Hasco Industrial Supply, Supplies, \$898.38; Hawkins, Inc., Chlorine, \$15.00; Honnen Equipment, Parts, \$142.31; Jacks Truck & Equipment, Parts, \$11,076.30; JP Cooke Co, Dog/Cat Tags, \$153.59; Kennedy Ace Hardware, Hardware, \$1,092.41; Laird Sanitation, Supplies, \$410.00; Matthew Bender & Co, Wy Stats, \$124.43; McClellan & McQueen, Services, \$209.75; MacGarvin & Moberly, Hot Mix, \$6,639.00; Motor Supply, Inc., Parts, \$296.34; Mountain West Computers, Supplies, \$1,316.88; Murdoch Oil, Oil, \$2,078.40; Newman Traffic Signs, Signs, \$673.23; Norco, Rental/Supplies, \$36.21; Normont Equipment, Parts, \$71,857.31; Northern Wyoming Daily News, Advertising, \$1,559.20; Northwest Pipe Fittings, Inc., Parts, \$10,361.40; O'Reilly's Auto Parts, Parts, \$120.80; One Call of Wyoming, Tickets, \$34.50; Quill Corporation, Supplies, \$55.15; Railroad MGT Co III LLC, Agreement, \$235.41; Reese & Ray's IGA, Supplies, \$15.41; Respond First Aid, Kit, \$88.99; Serlkay Printing, Supplies, \$35.00; Signs of Sutherland, Supplies, \$348.00; Stotz Equipment, Parts, \$55.86; Sunshine Office Products, Supplies, \$426.40; TDC Diesel, LLC, Parts, \$24.68; Team Laboratory Chemical, Road Patch, \$3,563.50; Ted D. Miller Associates, Parts, \$450.00; The Office Shop, Supplies, \$192.81; Tommerup Machine, Services, \$272.65; United Parcel Service, Shipping, \$11.82; USA Blue Book, Parts, \$762.84; Valli Information Systems, Maintenance, \$172.50; Virile Electric, Repairs, \$350.00; Washakie Co Weed/Pest, Chemical, \$246.00; Washakie County Public Health, Vaccine, \$40.00; Washakie County Treasurer Juvenile/ Salary, \$1,588.26; Wild West Construction, Asphalt, \$16,733.20; Worland Cleaners & Supply, Inc., Supplies, \$853.03; Worland Police Dept., Postage, \$10.23; Worley Welding & Repair, Repairs, \$130.00; WY-Test, Testing, \$182.00; Wyoming Public Health Laboratory, Colilert, \$152.00; , , ; , TO-TAL REGULARS, \$174,948.97; , ; AFLAC, Insurance, \$670.52; AT & T, Long Distance, \$748.06; AT & T Mobility, Cell Phone Services, \$489.63; Big Brothers / Big Sisters, Agreement, \$1,500.00; Big Horn Co-Op Marketing Assn, Gasoline, \$1,691.55; Big Horn Water, Water/Rental, \$81.50; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,013.76; Big Horn Rural Electric, Water Well # 1, \$47.42; Blue Cross Blue Shield, Insurance, \$84,171.54; Carver Plumbing & Mechanical, Gas Line Pioneer Sq, \$251.35; Children's Advocacy Project, Agreement, \$2,500.00; Cloud Peak Counseling Center, Agreement, \$750.00; Crisis Prevention & Response, Agreement, \$500.00; Dearborn National, Insurance, \$171.32; Decker Auto & Stump, Pioneer Square, \$850.00; Donnell & Allred Inc, 2018 GBS/Culbertson, \$9,000.07; Fascorp, Deferred Comp., \$4,260.00; Football Fanatics, Outhouse, \$50.00; Fort Dearborn Life Insurance, Insurance, \$399.74; GDA Engineers, AWRL#13A TAXILANE C, \$3,411.50; GDA En-

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gineers, WRL-13A, \$30,703.50; Gill, Jim, Cell Phone Expense, \$40.00; GoPlayGolfWorland, Management Fee, \$15,000.00; Hake Realty, Deposit Refund, \$37.35; High Plains Power, Inc., Power, \$826.65; IRS, Payroll Tax Deposit, \$46,157.40; Kenco Security & Technology, Alarm Monitoring, \$89.00; Kennedy Ace Hardware, Supplies, \$33.95; Miller, Phadera, Deposit Refund, \$146.47; Mondragon Construction, Construction, \$6,960.00; Murdoch Oil, Inc., Gasoline, \$6,296.76; Nick Lange, Pedraza Restitution, \$105.00; NCPERS Group Life Insurance, Insurance, \$96.00; One Oak Activity Center, Public Hearing, \$150.00; Pacific Steel, Rebar, \$3,261.51; Pinnacle Bank, Expenses, \$3,341.86; RT Communications, Phone Service, \$1,688.59; Roberts, Anthony, Deposit Refund, \$177.52; Rocky Mountain Power, Electricity, \$20,859.81; Travelers, Insurance, \$443.00; U.S. Postmaster, Oct Billing/Postage, \$623.48; U.S. Postmaster, Oct Billing/Postage, \$212.00; Verizon, Cell Phone Service, \$848.10; Washakie County Ambulance, Agreement, \$7,000.00; Washakie County Clerk, Filing Fees, \$12.00; Washakie County Clerk of Court, Garnishment, \$860.07; Wash. Co. Solid Waste Dist. 1, Municipal Waste, \$23,357.40; Washakie County Treasurer, General Purpose Tax-State, \$70,572.49; Washakie County Treasurer, Communications Center, \$22,826.58; Washakie Development Assoc, Agreement, \$1,500.00; West River Rd Improvement District, Admin. Fees, \$96.00; Worland Fire Protection Dist., Contribution, \$7,000.00; Worland Health Club, Membership, \$65.00; Worland Senior Citizen, Agreement, \$4,500.00; Worland - Ten Sleep Area, Agreement, \$500.00; Wyoming Dept. of Workforce, Workers' Comp, \$10,928.53; Wyoming Gas Company, Services, \$823.85; Wyoming Retirement System, Retirement, \$30,085.44; Wyoming State Supreme Court, Technology Fee, \$730.00;

TOTAL SPECIALS..... \$463,513.27
GRAND TOTAL..... \$638,462.24

By: Councilmember Fernandez.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

Deb Larkins with the Chamber of Commerce requested approval for the Parade of Lights on December 1, 2018 from 6:00-9:00 p.m., and the closure of North 9th Street starting at 3:00 p.m. for a chili feed. Mrs. Larkins stated that Chief of Police Gabe Elliott has signed off on the permit for the Parade. Mrs. Larkins is also requesting approval from the Council on allowing the use of fireworks at the end of the Parade. Fire Chief Kocher and Ron Study are in support of the use of fireworks. They plan to set off fireworks at Rotary Riverside Park and have a firetruck available on site for any emergency.

Motion: To approve the Parade of Lights, the closure of North 9th Street and use of Fireworks at Rotary Riverside Park on December 1, 2018.
By: Councilmember Fernandez.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

City Attorney Kent Richins stated that Councilmembers should have a copy of the two (2) Vendor Ordinance's with Vendor Ordinance #1 being the most restrictive. Vendor Ordinance # 2 would allow vendors to pay a small fee for a daily and yearly fee. Discussion followed. City Attorney Richins proposed that the public have input on the Ordinance before the Council makes a final decision. John McMartin stated that he owns a BBQ business that caters local and out of town events. Mr. McMartin informed the Council that he pays State taxes, town permit fees, and the state regulates food permits. He is asking the Council to be reasonable on a permit fee for vendors as they already pay other fees to the State. Discussion continued on what would be an appropriate fee to impose on Vendors.

Motion: To move forward with Vendor Ordinance #2 with an annual or daily fee of \$50.00.
BY: Councilmember Horath.
Second by: Councilmember Gentzler.
Vote: Members voting AYE: Neuffer, Fernandez, Horath, Gentzler, Gerber, Schneider, Rideout; Members voting NAY: Koch; Members ABSTAINING: None; the motion passed by a vote of 7-1-0.

Mayor Gill stated that he will be having knee surgery and will be out of the office starting Thursday November 8, 2018. Councilmember Gentzler, as President of the Council, will be taking over while Mayor Gill is absent. Mayor Gill requested to change the Council Work Session scheduled for Monday November 12, 2018 to Tuesday November 13., 2018 at 5:15 p.m. There will be a picture at Pioneer Square at the Free Library at 5:15 p.m. prior to the work session.

Mayor Gill stated that Mike Propp with Propper Golf Management, LLC submitted a bid for management of the Golf Course. Mayor Gill recommended the Council accept Mr. Propp's proposal and draft a formal contract with necessary restrictions. Mr. Propp is highly recommended by local golfers and it would be appropriate to give him a chance to manage the golf course. Discussion followed on any concerns with the proposal; these concerns would be addressed in the contract. The proposal is essentially \$180,000.00 per year with \$15,000.00 per month payments the same as the last contract. There was discussion about requiring money to be paid monthly to the city by the Manager for the purchase of equipment or repairs. City Attorney Kent Richins recommended that the City enter into a two (2) year contract and with an option for a third year if the manager fulfills the contingencies. Mike Skretteberg spoke in favor of hiring

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Propper Golf Management, LLC.

Motion: To move forward with formal contract negotiations with Propper Golf Management, LLC with contingency clauses as necessary.
By: Councilmember Gentzler.
Second by: Councilmember Fernandez.
Vote: Members voting AYE: Neuffer, Fernandez, Koch, Gentzler, Schneider, Gerber, Rideout; Members voting NAY: Horath; Members ABSTAINING: None; the motion passed by a vote of 7-1-0.

Councilmember Gentzler asked that the City look at installing another restroom at the Golf Course where the restroom was removed and budget accordingly next fiscal year. Councilmember Fernandez stated that the City needs to be aggressive to make sure that the management company provides financial and equipment information as required by the contract.

Mayor Gill read a resignation letter from Municipal Judge Edward G. Luhm who has been appointed by the Governor as local Circuit Court Judge. City Attorney Richins explained that the Judge is appointed by the Mayor and approved by the Council.

Airport Manager Lynn Murdoch stated that Mr. Jenkin's hangar is complete and the Taxi-lane to the new hangar is paved.

City Attorney Richins thanked the Council for their support on the annexation process and thanked Karla Pomeroy for her articles in the newspaper.

City Engineer Representative Mike Donnell reported that an engineering firm out of Colorado will provide a report showing what is in the contaminated soil on Culbertson Avenue and what materials are safe to install in those areas. The preliminary cost associated with the construction of Phase I of this project is approximately \$1.3 million. This does not include requirements, due to the contamination, that we have not yet received from the state or their contract engineers. The city has a 50% \$500,000.00 grant from the State Lands and Investment Board (SLIB) which will cover up to 50% of Phase I, but it is not enough to cover Phase II. Our original grant request was \$895,500, prior to discovering that the entire project area is contaminated. The city will need to apply for another grant at the June 2019 SLIB meeting. Discussion followed.

Superintendent of Public Works Brian Burky informed the Council that the restroom ordered for Newell Sargent Park was delivered last week. The Parks Crew has been busy getting Christmas lights and wreaths ready to display. Superintendent of Public Works Burky requested the closure of North 9th Street for the lighting ceremony at Pioneer Square on November 23, 2018.

Motion: To approve the closure of North 9th Street from 3:00-8:00 p.m. on November 23, 2018.
By: Councilmember Fernandez.
Second by: Councilmember Schneider.
Vote: The motion passed unanimously.

Councilmember Gentzler thanked the crew for putting in new fire hydrants, grading the alleys through town and the chili feed last week at the City Shop.

Superintendent of Public Works Burky requested an executive session to discuss real estate.

Motion: to enter into executive session to discuss real estate at 7:55 p.m.
By: Councilmember Horath.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Motion: to leave executive session at 8:05 p.m.
By: Councilmember Gentzler.
Second by: Councilmember Fernandez.
Vote: The motion passed unanimously.

Motion: to approve negotiations on a price for approximately 41 acres of property to be used for snow removal and storage, and other road and utility needs.
By: Councilmember Neuffer.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:06 p.m.
By: Councilmember Gentzler.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

November 20, 2018