
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND October 5, 2021

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers at Worland City Hall at 7:00 p.m. on October 5, 2021. Mayor Jim Gill presided and the Councilmembers in attendance were Barbara Brookwell, Kreg Lombard, Kody DeMunbrun, William Worley, Christy Schneider, Wendy Fredricks, Scott Schaeffer, Adam Martinez and Mike Neuffer. Also present were: Airport Manager, Lynn Murdoch; Superintendent of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; City Attorney, Kent Richins and Clerk/Treasurer Tracy Glanz.

There were six (6) visitors present for this meeting of the City Council.

Councilmember Kody DeMunbrun led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum and asked for approval of the agenda.

Motion: to approve the agenda as presented.
By: Councilmember Lombard.
Second by: Councilmember Neuffer
Vote: The motion passed unanimously.

The minutes of the September 21, 2021 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of October, before normal City Council approval on the first Tuesday of November and approve the Consent Agenda with Warrant Registers for September, 2021 and Payroll Vouchers for the periods ending September 19, 2021 and September 30, 2021; PAYROLL 9/19/21 - \$66,635.60; PAYROLL 9/30/21 - \$3,698.70.

CITY OF WORLAND/UTILITIES COMMISSION SEPTEMBER 2020

Bar S Bar Electric, Repairs, \$134.11; Big Horn Basin Tire & Off Road, Services, \$198.00; Big Horn CO-OP, Gloves/Propane, \$139.64; Big Horn Redi Mix, Flowable Fill, \$371.00; Blair's Market, Ice/Candy, \$13.71; Billings Farmhand Inc, Parts, \$1,435.37; Bobcat of the Big Horn Basin, Seal Kit, \$137.93; Bomgaars, Boots/Parts, \$184.09; C & B Operations, Parts, \$103.22; CARQUEST Auto Parts, Parts, \$1,361.41; Cash-Petty Cash Clerk/Treasurer, Postage, \$54.07; Cloud Peak Counseling Center, McGee sub. Prog., \$500.00; Cloud Peak Veterinary Services, Boarding, \$650.00; Communication Technologies, Terminal Kit, \$1,706.85; Copper Creek Construction LLC, Steel Sheets, \$200.00; Eagle Engineering & surveying, Engineering, \$7,916.67; Emeenterprise, Tacticle Cuff Restraint, \$50.00; Energy Laboratories Inc, Testing, \$1,671.00; Floyd's Truck Center, Mirror/Probe Assy, \$765.42; Forterra Pipe & Precast, Parts, \$3,085.80; Frandson Safety Inc, Calibration/Shipping, \$501.77; Frontier Tire, Repairs/Tires, \$403.25; Hasco Industrial Supply, Supplies, \$358.90; Hawkins, Inc., Chlorine/Demurrage, \$744.62; Heartland Kubota Inc, Parts, \$38.34; Kennedy Ace Hardware, Hardware, \$862.64; Laird Sanitation, Portable Toilet, \$150.00; Motor Supply Inc, Parts, \$314.39; Newman Traffic Signs, Signs, \$60.40; Norco, Inc, Supplies, \$39.06; Northern Wyoming Daily News, Advertising, \$2,126.27; Northwest Pipe Fittings, Parts, \$13,134.10; O'Reilly's Auto Enterprise, Supplies, \$19.99; One-Call of Wyoming, August Tickets, \$67.50; Pavement Maintenance Inc, Striping, \$20,682.00; Quill Corporation, Supplies, \$143.62; Railroad Mgt Co III LLC, License Fees, \$284.85; Schneider Construction, Concrete Repairs, \$7,650.00; Serlkay Printing, Supplies, \$671.08; Star Equipment, LTD, 18" Diamond B, \$1,184.94; Stotz Equipt., Parts, \$122.10; Team Laboratory Chemical, Prym Zyme, \$817.50; Timber Line Electric & Control, Field Service, \$187.00; Tractor Guys Inc, Blades/Mulch Kit, \$406.53; United Parcel Service, Shipping, \$11.97; Valli Information Systems, Inc., Web Site, \$182.58; Virile Electric, Heater Repairs, \$6,452.73; Washakie County Treasurer, Juvenile/Salary, \$1,230.30; Worland Cleaners, Mats, \$1,091.54; Worland Police Department, Postage, \$7.38; Worley Welding & Repair, Weld/Pressure Kit, \$75.00; WY-Test, Testing, \$538.00; WYDOT, Citation Books, \$59.05; Wyoming Chemical, City Hall- Flush Valve, \$100.69.

TOTAL REGULARS..... \$81,398.38

AFLAC, Insurance, \$430.29; AT & T, Long Distance, \$153.40; Anderson, Diana, Restitution, \$80.00; Big Horn Water, Cooler Rental, \$132.45; Big Horn Reg. Joint Powers Board, Monthly EDU, \$36,098.50; Big Horn Rural Electric, Electricity, \$47.61; Blue Cross Blue Shield, Insurance, \$75,677.90; Buer Electric, Pioneer Square, \$212.00; C&B Operations, Mowing Equipt., \$10,468.70; Dearborn National Life Insur., ASSN/Life Insur., \$155.53; Diligetn Corporation, Boarddocs, \$3,000.00; Dude Solutions Inc, Event Mngr Prem., \$8,220.82; Eagle Engineering & Surveying, Gutter/Street, \$22,007.70; Evelyn Allred, Quitclaim Deed, \$263.00; FasCorp, Deferred Comp, \$7,791.00; Fort Dearborn, Disability Insurance, \$382.36; Fred Vega, Dry Wall/Pioneer Sq., \$700.00; Gill, Jim, Cell Phone Expense, \$40.00; High Plains Power, Inc., Power, \$960.10; Internal Revenue Ser-

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vice, Payroll Tax Deposit, \$45,972.51; Janelle Newsted, Deposit Refund, \$65.94; Kenco Security, Alarm Monitoring, \$114.40; Kennedy Ace Hardware, Restitution, \$7.99; Machinery Power & Equipt, Air Compressor, \$56,050.00; Mike & Mary Ann Sapp, Overpayment, \$0.32; Murdoch Oil, Inc., Gasoline, \$9,214.27; NCPERs Group Life Insurance, Insurance, \$128.00; Pinnacle Bank, Expenses, \$1,065.58; Rocky Mountain Power, Electric/Light Bases, \$6,682.97; Range, Phone Service, \$1,744.67; Ron's Sanitation, Pioneer Square, \$5,700.00; Sagebrush Sports, LLC, Contract, \$14,166.66; Schneider Construction, Sidewalk Replacement, \$500.00; U.S. Postmaster, Sept Billing, \$938.33; Verizon Wireless, Service/Tablets, \$1,390.82; Washakie County Clerk, Filing Fees, \$60.00; Washakie County Clerk of Court, Child Support, \$633.93; Wash Co Solid Waste Disp Dist, Municipal Waste, \$30,690.60; Washakie County Treasurer, Comm. Center, \$18,356.13; Washakie County Treasurer, General Purpose Tax, \$113,096.81; Washakie County Treasurer, Youth Alternatives, \$2,000.00; Workmen Compensation Dept., Worker's Comp, \$10,409.11; WY. Dept of Workforce Service, Reimbursable Benefit, \$838.33; Wyoming Gas Company, Services, \$428.45; Wyoming Retirement System, Retirement, \$31,365.12; Wyoming State Supreme Court, Tech Fee, \$1,065.00.

TOTAL SPECIALS \$519,507.30
GRAND TOTAL..... \$600,905.68

By: Councilmember Fredricks.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Ruth Dugger, Chamber Coordinator requested a street closure from Big Horn Avenue to the alley on North 9th Street on October 30, 2021 for the Halloween Trunk or Treat event. The event will take place on Saturday afternoon/evening since Halloween is on Sunday this year.

Motion: to approve the street closure of North 9th Street on October 30, 2021 for the Trunk or Treat event.
By: Councilmember Schaeffer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Donnie Bjorhus with Green Hills Golf Course gave a report on the Golf Course for the month, with 941 daily rounds played in September versus 813 rounds played last September. This is a 16% increase over the year. The last event for the season is this Saturday with a three (3) person scramble and a golfer appreciation dinner. The point and pay system will be moved to a new company that provides tee reservation, point of sale and website design. Members will be able to reserve tee times online; it will be a better system for golfers. The irrigation systems will be blown out and fungicide will be placed on the greens; a thin layer of sand will be placed on the greens at the end of the month for added protection. The Mayor and Council gave Mr. Bjorhus a round of applause for a job well done.

Mayor Gill stated that the home bakery issue is on the agenda as requested by the Board of Adjustment and Planning Commission (BAPC) and asked Clerk/Treasurer Tracy Glanz to explain the issue further. Clerk/Treasurer Glanz informed the Council that late this afternoon the Health Inspector for Washakie County notified the City that these types of businesses are regulated by the Food Freedom Act so it is not something the city needs to regulate. Initially there was some concern about a particular bakery in an apartment complex and fire code issues associated with that business. In addition, the city through the BAPC regulates other home businesses such as hair and nail salons, and daycares so it was thought maybe these businesses should be included in that regulation. Clerk/Treasurer Glanz clarified that the issue was brought to the BAPC because of contact by the Health Inspector, it was not something we actively pursued. Discussion followed. Mayor Gill stated that he did not think regulating this type of business would be to the benefit of the city at this time; the Council agreed by consensus. Dana Thomas, who runs a bakery out of her home, stated that additional regulations would hurt her business and felt like the State has enough regulations. "My bakery does benefit Worland as people spend money at my bakery and I in turn spend that money in Worland. Additional regulations would not make my business any safer." Mayor Gill thanked Ms. Thomas for attending the meeting.

City Attorney Kent Richins updated the Council on the Worland Drainage District lawsuit referencing the filing from opposing Council and the Order from the Judge. At this time the case is in the hands of the Judge, she can either establish a time for a hearing, ask questions or make a decision on the record. City Attorney Richins stated that awarding a Declaratory Judgement as requested by the Plaintiff is not going to solve anything since the original document is vague. Discussion followed.

James Seckman, CPA presented the audited financial statements for the City of Worland for fiscal year ending June 30, 2021. The audit tests for reasonable rates and reserves, and tests for compliance with laws, regulations, contracts and grant agreements. The City is financially healthy with more than adequate reserves in each fund.

City Attorney Richins presented Ordinance #861 on first reading;

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AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING SECTION 22-9 OF THE WORLAND CITY CODE PERTAINING TO THE REQUIRED HEIGHT OF TREE LIMBS OVER CITY RIGHT OF WAYS ON PUBLIC STREETS AND ALLEYS. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Superintendent of Public Works Nick Kruger explained that clearance from the ground to tree limbs is not enough in some areas as city sanitation trucks and the streetsweeper are much taller than the current ten (10) feet allowed by ordinance. Tree limbs are scrapping all the paint off these vehicles. The change to fourteen (14) feet would eliminate this problem and it is the standard that WYDOT requires. Discussion followed on as to who is responsible for cutting/trimming the trees. City Attorney Richins stated that it is the responsibility of the adjoining property owner; historically, the City has trimmed the trees as needed. Councilmembers were concerned about adding additional costs to homeowners and discussed a possible sliding scale fee schedule, adding this to the current curb and gutter loan program or absorbing the cost by having the city crew do the work. Councilmembers thought that increasing the height from ten (10) feet to fourteen (14) feet may create an additional burden on constituents. Discussion continued.

Motion: to table Ordinance #861 for further discussion.
By: Councilmember Neuffer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill noted that the Board of Adjustment & Planning Commission minutes are in the Council packet for review and asked for a motion to ratify the minutes.

Motion: to ratify the BAPC Minutes of September 27, 2021.
By: Councilmember Neuffer.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Superintendent of Public Works Kruger updated the Council on the North 9th Street project to replace the asphalt; the city is working with adjoining property owners to get the project done prior to weather issues. The Aspen View crack seal project is done and the crew will be moving into Bomber Peak tomorrow to crack seal the entire subdivision. That work should be completed by the end of the week. The paving for the 2021 Curb & Gutter Project is scheduled for Thursday and Friday; any additional work will be completed on that project in the next few weeks. Work started on the concrete slab for the new water crane and a review of the sewer lagoon aeration system and mixing system with a consultant is underway. The consultant will give us recommendations on testing data and on possible energy savings. The background work is complete for the construction of the shop storage building; however, work will not begin until spring.

Chief of Police Gabe Elliott informed the Council of the presentation given by the Police Department and Sheriff's Department at Westside School on lock down and evacuation procedures. Captain Newton dresses in full SWAT gear so that the students know what to expect and how the police officer's would look if an incident happens. Tomorrow we are doing a drug presentation for the Rotary Club and the food bank will be here tomorrow evening at 4:30 p.m. at the fairgrounds.

Airport Manager Lynn Murdoch reported that a new employee will start tomorrow; work will continue to get the snowplows ready for snow removal along with training for the new hire.

Councilmember Lombard reminded the Council about the presentation by Court McGee on substance abuse on October 13, 2021 at the Worland Middle School at 6:30 p.m. Chief of Police Elliott noted that Mr. McGee would be giving another presentation to students during the day.

Mayor Gill gave kudos to the organizers of the Giant Pumpkin Weigh-Off, it had a great turn out and noted that the memorial service for former Fire Chief Bob Taylor was a wonderful tribute.

Mayor Gill noted that the Municipal Court Report and Building Permit Summary for September, 2021 are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:07 p.m.
By: Councilmember Schneider.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

James R. Gill, Mayor

October 14, 2021