

## PUBLIC NOTICE

### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND October 6, 2020

A regular meeting of the City Council of Worland, Wyoming convened at the Worland Community Center Complex Conference Room at 7:00 p.m. on October 6, 2020. Mayor Jim Gill presided and the Councilmembers in attendance were Mandy Horath, Kreg Lombard, Keith Gentzler, Kenneth Shearer, Christy Schneider, Mike Neuffer, Caleb Vigil, Delayne Renner-Newton and Kody DeMunbrun via telephone. Also present were: Airport Manager, Lynn Murdoch; Superintendent of Public Works, Brian Burky; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were fifteen (15) visitors present for this meeting of the City Council.

Dan Frederick led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Lombard.  
Second by: Councilmember Shearer.  
Vote: The motion passed unanimously.

The minutes of the September 15, 2020 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of October, before normal City Council approval on the first Tuesday of November and approve the Warrant Registers for September, 2020 and the Payroll Vouchers for the periods ending September 20, 2020 and September 30, 2020; PAYROLL 9/20/2020 - \$64,432.89; PAYROLL 9/30/20 - \$3,691.26.

### CITY OF WORLAND/UTILITIES COMMISSION SEPTEMBER 2020

Big Horn Basin Tire & Off Road, Services, \$427.55; Big Horn CO-OP, Gloves/Propane, \$69.08; BigHorn Doors, Cables/Rollers, \$178.00; Blair's Market, Ice/Candy, \$34.46; Bloedorn Lumber, Supplies, \$555.00; Buer Electric Inc, LED Light Strip, \$180.00; CARQUEST Auto Parts, Parts, \$1,345.35; Cash-Petty Cash Clerk/Treasurer, Postage, \$20.72; Cloud Peak Veterinary Services, Boarding, \$739.52; Copper Mountain Irrigation, Services, \$1,104.81; Cutting Edge Equipt., Roller Wheel, \$160.55; Ditch Witch, Bypass, \$287.61; Eagle Engineering & surveying, Engineering, \$7,916.67; Flyod's Truck Center, Mirror/Probe Assy, \$110.77; Frandson Safety Inc, Calibration/Shipping, \$277.86; Fremont Motors, Buckle Asy, \$229.68; Frontier Tire, Repairs/Tires, \$1,053.19; Hasco Industrial Supply, Supplies, \$68.37; Hawkins, Inc., Chlorine/Demurrage, \$694.95; Honnen Equipt., Parts/Gasket, \$1,385.23; Kennedy Ace Hardware, Hardware, \$1,082.35; Laird Sanitation, Portable Toilet, \$150.00; Motor Supply Inc, Parts, \$141.20; Mountain West Computers, Ink, \$98.98; Norco, Inc, Supplies, \$110.40; Northern Wyoming Daily News, Advertising, \$4,410.26; Northwest Pipe Fittings, Parts, \$4,927.72; One-Call of Wyoming, August Tickets, \$64.50; Railroad Mgt Co III LLC, License Fees, \$258.95; Respond First Aid System, Supplies, \$129.04; S & H Glass, Installation, \$365.00; Serlkap Printing, Supplies, \$394.00; Signs of Sutherland, Uniforms, \$11.64; Stotz Equipt., Parts, \$246.07; Sunshine Office Products, Supplies, \$438.16; Tommerup Machine Shop Inc, Dumpsters, \$109.67; Vali Information Systems, Inc., Web Site, \$179.74; Virile Electric, Heater Repairs, \$4,223.61; WAMCO Lab Inc, Testing, \$1,500.00; Washakie Co Weed/Pest Control, Chemicals, \$155.00; Washakie County Treasurer, Juvenile/Salary, \$1,230.30; Wild West Construction, Ashpalt, \$12,325.00; Worland Cleaners, Mats, \$416.32; Worland Police Department, Postage, \$12.25; Wyoming Mechanical, New Water Line, \$75.00.

**TOTAL REGULARS .....\$49,894.53**

AFLAC Insurance, \$735.62; AT & T, Long Distance, \$713.00; AT&T Mobility, Cell Phone Service, \$502.71; Barger, Bill, Refund - Cemetery, \$188.00; Barr, Tenray, Deposit Refund, \$37.89; Big Horn Co-op Marketing Assn, Fuel, \$2,218.92; Big Horn Water, Cooler Rental, \$165.00; Big Horn Reg. Joint Powers Board, Monthly EDU, \$31,979.52; Big Horn Rural Electric, Electricity, \$47.52; Blue Cross Blue Shield, Insurance, \$75,084.25; Carlton, Chad, Reimbursement, \$297.61; Craft, Jeremy, Deposit Refund, \$11.94; Dearborn National Life Insur. ASSN/Life Insur., \$154.08; Diligetn Corporation, Boarddocs, \$3,000.00; Earl, Auatin, Deposit Refund, \$74.87; Eagle Engineering & Surveying, Gutter/Street, \$20,570.25; Eastside Sinclair, Fuel, \$255.39; FasCorp, Deferred Comp, \$7,700.00; Fort Dearborn, Disability Insurance, \$382.36; Gill, Jim, Cell Phone Expense, \$40.00; Great Wester Recreation, Pioneer Square, \$8,021.00; Handford's Sprinklers, Rock, \$85.00; High Plains Power, Inc., Power, \$1,081.94; Hill, Mark, Refund Citation, \$10.00; Internal Revenue Service, Payroll Tax Deposit, \$45,484.78; Kapp's Electric, AWRL13B, \$19.10; Kapp's Electric, AWRL13B, \$458.65; Kenco Security, Alarm Monitoring, \$104.00; Murdoch Oil, Inc., Gasoline, \$5,387.86; NCPERs Group Life Insurance, \$112.00; Pinnacle Bank, Expenses, \$2,982.48; Rocky Mountain Power, Electric/Light Bases, \$16,739.89; Ron's Sanitation, Pioneer Sq., \$1,900.00; Rowland, Tammy, Deposit Refund, \$17.40; RT Communications, Phone Service, \$1,426.30; sagebrush Sports, LLC, Contract, \$15,000.00; Seckman, James B, Audit Services, \$15,500.00; Smith, Paul, Restitution, \$50.00; T-O Engineers, AWRL13B, \$1,054.35; T-O Engineers, AWRL13B, \$15,411.09; Torres, Katina, Deposit Refund, \$74.58; U.S. Postmaster, Sept Billing, \$792.26; United Parcel Service, Shipping, \$33.55; Verizon Wireless, Service/Tables, \$908.95; Virile Electric, Pioneer Square, \$314.84; Warne Chemical & Equipt., Oring for Koshin, \$79.47; Washakie County Clerk, Filing Fees, \$24.00; Washakie County Clerk of Court, Child Support, \$860.07; Wash Co Solid Waste Disp Dist, Municipal Waste, \$28,107.60; Washakie County Treasurer, Comm. Center, \$22,015.67; Washakie County Treasurer, General Purpose Tax, \$84,803.64; Washakie County Treasurer, Irrigation/Hanover, \$8,679.54; White, Jeremy, Deposit Refund, \$2.38; Wilson Brothers, Construction, Culbertson Ave, \$542,811.03; Wilson, Alexis & Matthew, Deposit Refund, \$113.61;

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Workmen Compensation Dept., Worker's Comp, \$7,233.15; Wyoming Gas Company, Services, \$618.61; Wyoming Retirement System, Retirement, \$30,715.82; Wyoming State Supreme Court, Tech Fee, \$715.00.

**TOTAL SPECIALS..... \$1,003,908.54**  
**GRAND TOTAL ..... \$1,053,803.07**  
\$859,235.36

By: Councilmember Vigil.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

Mayor Gill announced that it was the time and place to review bids for Mowing Equipment for the Worland Municipal Airport.

COMPANY	TYPE	BID
Brown Co.	Tractor w/Mower/Rear Blade	\$116,300.00
C&B Operations, LLC	Tractor w/Mower/Rear Blade	\$102,347.00
Heart Mountain Equipment	Tractor w/Mower/Rear Blade	\$115,000.00
Stotz Equipment	Tractor w/Mower/Rear Blade	\$103,400.00

Airport Manager Lynn Murdoch stated that all four (4) bids met the bid specifications and recommended approval of the low bid of C&B Operations, LLC at \$102,347.00.

Motion: to approve the bid of \$102,347.00 by C&B Operations, LLC for Mowing Equipment at Worland Municipal Airport.  
By: Councilmember Lombard.  
Second by: Councilmember Shearer.  
Vote: The motion passed unanimously.

Mike Morrissey and Wade Wittkop with Rocky Mountain Power (RMP) presented information as the electric provider for the City of Worland and Big Horn Basin area. There are approximately 141,500 customers in the State of Wyoming with 1,260 RMP Wyoming employees. RMP donates annually approximately \$250,000.00 to non-profits and governments and our Foundation donates approximately \$440,000.00 annually. We are the second least expensive electric provider within the intermountain range and the second cheapest in the State of Wyoming. RMP is investing \$5.2 billion in wind projects in Wyoming with a planned 414 miles of new transmission lines. With coal declining, RMP is working to retrain and relocate coal plant employees to wind and solar plants. RMP is moving away from coal due to customer demand and EPA regulations. Mayor Gill thanked Mr. Morrissey and Mr. Wittkop for their presentation.

Sara Garcia informed the Council that the Community Garden is organizing a Harvest Festival for October 24, 2020 at the Community Garden in Newell Sargent Park and requested approval for use of the park and closure of the road between the garden and the rest of the park. There will be booths set up, prepackaged goodies and the workers will be wearing masks and taking all the proper precautions. Ms. Garcia asked about the possibility of getting electricity to the community garden for future events; generators will be used for the Harvest Festival planned this year. Discussion followed.

Motion: to approve the use of Newell Sargent Park and closure of the road between the Community Garden and the rest of the park for the Harvest Festival on October 24, 2020.  
By: Councilmember Horath.  
Second by: Councilmember Renner-Newton.  
Vote: The motion passed unanimously.

Steve Radabaugh with the Chamber of Commerce requested approval to close South 7th Street from Big Horn Avenue to the alley from 5:00-7:30 p.m. on Saturday, October 31, 2020 for the annual Trunk or Treat. This is in conjunction with downtown trick or treating.

Motion: to approve closing South 7th Street from Big Horn Avenue to the alley on October 31, 2020 from 5:00 p.m. to 7:30 p.m. for Trunk or Treating.  
By: Councilmember Neuffer.  
Second by: Councilmember Horath.  
Vote: The motion passed unanimously.

Dan Frederick approached the Council about constructing Inside Storage Facilities at 834 Big Horn Avenue, the vacant building across from City Hall. The exterior of the building would remain the same and the existing garage bay located on South 9th Street would be utilized for loading and unloading, eliminating any traffic issues. These units would provide a climate controlled environment for storage. This idea was presented to the Board of Adjustment & Planning Commission and they made a motion to approve adding Inside Storage Facility to the matrix as a Special Exemption use in a Central Business (CB) Zone. City Attorney Kent Richins informed the Council that the current zoning matrix prohibits storage facilities in the CB zone and this needs to be changed to allow Mr. Frederick to move forward, either by ordinance or by resolution. If this subject is controversial then it can be done by Ordinance to allow for three (3) readings. City Attorney Richins asked for direction from the Council. Clerk/Treasurer Tracy Glanz agreed that either type of documentation would work to change the matrix, stating that if it is done by Resolution the Special Exemption use allows for a public hearing to hear comments from the general public. City Attorney Richins reiterated that the important issue is allowing the public the right to comment. Discussion followed; Councilmember Gentzler stated that it is important for the City of Worland to be business friendly and promotes the idea of changing the matrix to allow for this type of business downtown.

Motion: to direct the City Attorney to draw up a Resolution to change the matrix.  
By: Councilmember Neuffer.  
Second by: Councilmember Shearer.  
Vote: The motion passed unanimously.

Bruce Briggs requested approval to extend the hours of operation to 24 hours for all retail liquor license holders on October 31st, November 27th and December 31, 2020.

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Motion: to approve extending the hours of operation to 24 hours for all retail liquor license holders on October 31st, November 27th and December 31, 2020.

By: Councilmember Neuffer.  
Second by: Councilmember Vigil.  
Vote: The motion passed unanimously.

Donnie Bjorhus with Sagebrush Sports, LLC gave the Council an update on the Golf Course for last month. There were 813 daily rounds played in September this year versus 607 rounds played last September. The maintenance staff will be blowing out the irrigation system towards the end of this month and fungicide will be applied to the greens to combat snow mold. The final tournament of the year will be held on Saturday, October 24 and Sagebrush Sports, LLC will be hosting a customer appreciation after the tournament for all 2020 season pass holders. The Green Hills Golf Foundation can start accepting donations and a letter will be going out to the golfing community this month regarding the acceptance of donations.

Michael Sanchez, candidate for City Council introduced himself and his fiancée.

Superintendent of Public Works Brian Burky presented the proposed Golf Course contract with Sagebrush Sports, LLC. The updates made to the contract were itemized for Council review and the contract reflects a four (4) year term. This will offer reduced costs to the City and to the Operator, provide consistency in operations and provide an opportunity to upgrade golf carts. City Attorney Richins pointed out that this contract is stronger than the last one and hold the Manager more accountable and gives the city more control over the pre-season ticket sales. Both Superintendent of Public Works Burky and City Attorney Richins recommended approval of the four (4) year contract. Discussion followed.

Motion: to approve the four (4) year Golf Course Contract with Sagebrush Sports, LLC.  
By: Councilmember Horath.  
Second by: Councilmember Lombard.  
Vote: Members voting AYE: Schneider, Gentzler, Vigil, Lombard, Gill, Horath, Neuffer, DeMunbrun, Shearer; Members voting NAY: Renner-Newton; Members ABSTAINING: None; the motion passed by a vote of 9-1-0.

Mayor Gill requested changing the date of the Council Work Session from Monday, October 12, 2020 to Tuesday, October 13, 2020 at 5:15 p.m. due to the Columbus Day Holiday on Monday.

Motion: to approve changing the Council Work Session to Tuesday, October 13, 2020.  
By: Councilmember Horath.  
Second by: Councilmember Renner-Newton.  
Vote: The motion passed unanimously.

Chief of Police Gabe Elliott informed the Council that the Department tested and interviewed for an Ordinance Officer and made a conditional offer of employment; the conditional offer has been accepted and is contingent upon the background investigation. Chief of Police Elliott reminded the Council about the Homecoming Parade scheduled for this Friday, October 9th at 1:30 p.m.

Airport Manager Lynn Murdoch reported that the Widening Taxilane C Project is substantially complete. The Airport crew will be getting things ready for snow removal.

Clerk/Treasurer Tracy Glanz stated that Washakie County Public Health is offering flu shots at a cost of \$30.00 per shot and asked for approval to pay for employee flu shots this year. The City has paid for employee flu shots in the past.

Motion: to approve the expenditure of funds to pay for flu shots for all City of Worland employees.  
By: Councilmember Neuffer.  
Second by: Councilmember Shearer.  
Vote: The motion passed unanimously.

City Engineer Representative Mike Donnell reported that final paving will be done on Culbertson Avenue next Monday and reminded Council that the water lines, sewer lines and storm sewers had all been replaced under this project. The 2020 Double Gutter Project includes five (5) locations; two (2) locations were vandalized with hand and/or foot prints in the new concrete. This project will be done once the paving is complete. Councilmember Vigil asked how soon someone would be able to drive on the pavement on Culbertson Avenue. City Engineer Representative Donnell said the street can be used right after paving. City Engineer Representative Donnell reminded the Council and public that these street projects would not have been possible without the 1% percent general purpose tax.

Superintendent of Public Works Burky informed the Council that the water line replacement project behind the new Ace Hardware Building and McDonalds is postponed until March, 2021 due to illness with the contractor's staff. This was the only bid received for the project and the contractor will use pipe bursting to replace the water line. This has been coordinated with the affected parties in the area and is completely weather dependent.

Mayor Gill noted that the Municipal Court Report and Building Permit Summary for September, 2020 is in the Council packet for review. The Youth Alternative meeting minutes are also included.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:00 p.m.  
By: Councilmember Horath.  
Second by: Councilmember Shearer.  
Vote: The motion passed unanimously.

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

James R. Gill, Mayor

October 15, 2020