
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND October 15, 2024

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on October 15, 2024. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Kody DeMunbrun, Barbara Brookwell, William Worley, Rebecca George, Wendy Fredricks and Mike Neuffer. Also present were Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; Director of Public Works, Nick Kruger; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer Tracy Glanz. Councilmember Adam Martinez was absent.

There were sixteen (16) visitors present at this meeting of the City Council.

Councilmember Kody DeMunbrun led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Fredricks.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

The minutes of October 1, 2024 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of October, before normal City Council approval on the first Tuesday of November and approve the Consent Agenda with Council Work Session Minutes of October 7, 2024 and Payroll Vouchers for the period of October 4, 2024. PAYROLL 10/4/24 - \$66,828.35.
By: Councilmember George.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill stated that he is extremely proud to recognize one of our police officers, Sean Duffy, who has done a wonderful job over the years; "I am sure his father, Dave Duffy is looking down from heaven with pride." Chief of Police Gabe Elliott informed the Council that Sean Duffy is a pillar of the police department and has been involved in nearly every aspect of the department. Sgt. Sean Duffy, who retired from the Worland Police Department after 20 years and two (2) weeks of service, should be recognized for what he has done for the police department and the City of Worland. Sean has trained every new officer for the last 20 years, was key in organizing the DARE program, and worked to secure donations for the DARE vehicle. Sean has also outfitted almost every one of our police cars, saving the city thousands of dollars. The department is really going to miss his dedication, overall knowledge and work ethic. Sean is also the recipient of the Police Star for Bravery, numerous distinguished service medals and the Governor's award for DUI enforcement having issued over 30 DUI's in a year. Sgt. Kent Lombard and Police Officer Adam Bankert presented a Henry Repeating Long Rifle, a wooden flag with brackets for the rifle, with a leather badge attached to the flag. All present gave Sean Duffy a standing ovation. Mayor Gill thanked Sean's family for sharing him with the department and the City of Worland. Councilmembers thanked Sean for a job well done. Sean thanked everyone, stating "Worland is a good place to live and raise a family and it will continue to be that way with the newer staff coming up. I am very thankful for the opportunities I have had."

Mayor Gill informed the Council that he received a letter of interest from Sean Duffy to join the Board of Adjustment & Planning Commission (BAPC). Clerk/Treasurer Glanz, stated that Steven Siebert resigned from the BAPC effective October 1, 2024. As per the City Code, the board must have at least five (5) mem-

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bers or no more than seven (7) members. Currently there are four (4) members, and a public hearing has been scheduled for the end of the month, in the hope that we can get someone appointed.

Mayor Gill appointed Sean Duffy to the BAPC to complete the three (3) year term vacated by Steven Siebert.

Motion: to approve the appointment of Sean Duffy to the BAPC.
By: Councilmember Brookwell.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill proposed that the Council Work Session on November 11th be changed to November 12, 2024 due to the Veteran's Day holiday.

Motion: to approve moving the work session from Monday, November 11th to Tuesday November 12, 2024
By: Councilmember Neuffer.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Mayor Gill proposed that the regular council meeting date of November 5th be moved to November 4th due to the general election.

Motion: to approve changing the regularly scheduled council meeting on Tuesday, November 5th to Monday, November 4, 2024.
By: Councilmember Neuffer.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Director of Public Works Nick Kruger requested approval of the proposed Golf Course Operation and Maintenance Agreement with Sagebrush Sports LLC for a four (4) year term.

Motion: to approve and authorize the Mayor to sign the Golf Course Operation and Maintenance Agreement by and between the City of Worland and Sagebrush Sports LLC.
By: Councilmember Neuffer.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz requested approval to transfer the Water and Sewer Sinking Funds to water and sewer savings accounts.

Motion: to approve the transfer of funds from the Water and Sewer Sinking Funds to water and sewer savings accounts.
By: Councilmember Neuffer.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz informed the Council that Greenwood Mapping (Richard Greenwood, Owner) retired effective October 1, 2024 and transferred his business to Terra GIS. Greenwood Mapping/Terra GIS hosts and maintains our GIS data, including the cemetery map. This contract is good for a year and can be reviewed at budget time prior to the contract expiration date of June 30, 2025. Clerk/Treasurer Glanz stated that she and Deputy Clerk Terre Thiel will attend LPA (Local Public Agency) training and certification tomorrow in Casper. This certification is required by WYDOT to receive grants funds through Urban Systems, the Transportation Alternatives Program (TAP) and many other funding sources. Director of Public Works Kruger will attend training this spring.

City Attorney Kent Richins presented a letter for Council review and approval regarding the South 3rd and Coburn Avenue Street Closure Agreement. This letter informs Earl Bower Farms that the fence and structures built on public right of way must be removed and suggests that a fence be placed along the public road to eliminate public entry onto Bower property. The City also prefers monetary payment to proceed with the repairs to the street, curb, gutter and sidewalks as per the Street Closure Agreement. The Council agreed by consensus that the letter should be sent.

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City Attorney Richins requested approval to issue a lien on properties that are dilapidated and/or have outstanding utility bills. This will cloud the title when the owner tries to sell the property. The City has, in the past, cleaned up dilapidated properties and issued a lien to recoup our costs. This will assist the Ordinance Officer when posting notices of non-compliance. The Council agreed by consensus to allow liens to be filed as needed.

Chief of Police Elliott reported that the Department received a couple of employment applications and is setting up testing and interviews.

City Engineer Representative Mike Donnell updated the Council on the streets project; all milling work is complete at seven (7) locations; the paving will start tomorrow. Viper Underground will start tomorrow on the main sewer line replacement for the lighthouse project. City Engineer Representative Donnell noted that the city is thankful to the citizens of Worland for passing the general purpose tax, without it, the streets project would not be possible.

Airport Manager Lynn Murdoch stated that the BLM fire seat base is winding down with two (2) of the planes gone and more leaving after the 30th of October. The Airport crew will start working on a containment pit and tie downs for the BLM with the work to be completed in the spring. The rehabilitation of Taxiway A will not start until June with a short runway shut down period.

Director of Public Works Kruger noted that the Big Horn Regional Joint Powers Board meeting is tomorrow night where they will discuss the Lucerne expansion. The consultant that helps with expansion of the system will also be looking at the water line that goes out to the Airport. Director of Public Works Kruger anticipates a surplus auction in early November with vehicles to cycle out of the fleet and older equipment and tools that need to be sold. This week there was a bit of a sanitation collection delay to the holiday, but with the addition of another truck the city will be back on schedule. Last Tuesday there was a significant fire at the golf course maintenance building. The Fire Investigator determined that the fire started in the bathroom area, with no conclusive evidence of what started the fire. The building has no power and no heat. Fortunately, the building was built in sections and the section housing most of the equipment did not burn. The city is working with the insurance company and hoping to have something done with the building prior to any inclement weather. Director of Public Works Kruger set up temporary power and space for the golf course crew today. With the upcoming shift in weather, the bathroom parks will be closed except for those at the ball fields. The city crew is working on crack sealing at Rodeo Drive and Fifteen Mile by the Fairgrounds. The one parcel donated to the City by the Costalez family located on Culbertson has been cleaned up; Director of Public Works Kruger recommended selling the property with the proceeds to be used for the park expansion of the other parcels donated. This would need to go through the bid process. The council approved the sale of this parcel by consensus.

Mayor Gill thanked City Hall staff for the wonderful job they did on decorating for Halloween. "It looks really good!"

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:43 p.m.
By: Councilmember Lombard.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

October 24, 2024