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WASHAKIE COUNTY COMMISSIONER PROCEEDINGS October 1, 2024

The Washakie County Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Commissioner Terry Wolf, Commissioner Morgan Martinez and clerk to the board Lily Rakness Parra. Also present was Tom Schmeltzer. The meeting was opened with the pledge of allegiance led by Tom Schmeltzer.

Due to the absence of Chairman Anderson, Commissioner Wolf assumed the role of Chairman during this meeting.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf after stepping down from the Chair, to approve the minutes of the September 17th meeting. Motion carried.

Vouchers for September 2024 were paid as follows:

SUNDOWN SERVICES, INC, \$171.05; TRACTOR GUYS, INC, \$417.47; FASTENAL COMPANY, \$335.61; THATCHER'S TAKE-DOWN TREE SERVICE, \$7,200.00; PARIS CAINES, \$495.14; GOOGLE INC, \$228.00; THOMPSON REUTERS - WEST, \$812.27; WORLEY WELDING, \$448.35; BIG HORN RURAL ELECTRIC, \$313.35; WASHAKIE COUNTY TREASURER, \$685.32; OFFICE SHOP INC, \$112.03; COMTRONIX, \$933.33; VERIZON, \$206.62; KONE, \$454.00; WYOMING GAS CO., \$1,062.20; OFFICE SHOP INC, \$15.40; MURDOCH OIL INC 1, \$872.80; MOUNTAIN ALARM, \$8,522.80; ONE CALL OF WYOMING, \$8.25; McMAC, LLC, \$2,494.00; SWING TRUCKING, \$10,300.00; TRACTOR GUYS, INC, \$393.40; TDC DIESEL, \$824.18; WESTERN TIMBER COMPANY, \$34,063.50; FASTENAL COMPANY, \$490.34; BLUE LUBE, \$97.10; KAMI NEIGHBORS, \$217.56; AT & T, \$58.54; BLUE LUBE, \$140.72; NORTHERN WYOMING NEWS, \$880.00; SERLKAY, \$183.00; BANYAN COLLABORATIVE, \$5,000.00; ERICA REASONER, \$26.54; US POSTAL SERVICE*, \$131.10; OFFICE SHOP INC, \$53.35; CHENEY LAW OFFICE, LLC, \$110.00; AMANDA HEINEMEYER, \$173.88; SANOFI PASTEUR, \$12,917.41; AMANDA HEINEMEYER, \$55.00; AMANDA HEINEMEYER, \$40.00; CARDINAL HEALTH 110 LLC, \$27,501.17; AMANDA HEINEMEYER, \$202.90; UNITED HEALTHCARE SHARED SERVICE, \$4.00; KATRINA LOMBARD, \$44.22; NICHOLE CHATWIN, \$22.78; RANGE, \$4,686.90; BIG HORN WATER, \$446.00; ROCKY MOUNTAIN POWER, \$12,315.88; BLUE LUBE, \$94.10; CENTURY LINK, \$887.66; BIG HORN CO-OP MARKETING, \$3,590.70; BIG HORN CO-OP MARKETING, \$472.10; BLUE TO GOLD, LLC, \$495.00; AUSTIN BROOKWELL, \$104.87; CIVIL AIR PATROL MAGAZINE, \$105.00; KIENLEN ACE HARDWARE, \$59.31; NAPA MOTOR SUPPLY INC, \$22.57; WORLAND PHARMACY, \$4.40; WORLAND LAUNDRY & CLEANER, \$462.92; SYSCO FOOD SERVICES OF MONTANA, \$6,509.21; BLAIRS, \$767.56; TCT, \$176.55; VERIZON, \$693.09; RANGE, \$540.00; WORLAND LAUNDRY & CLEANER, \$190.47; SERLKAY, \$138.63; NORCO / WORLAND, \$541.38; NAPA MOTOR SUPPLY INC, \$178.66; FRONTIER TIRE, \$2,030.58; BOMGAARS, \$16.27; HASCO INDUSTRIAL SUPPLY, \$94.14; BIG HORN CO-OP MARKETING, \$6,214.60; P.E. GROSCH CONSTRUCTION, \$2,834.00; BLOEDORN LUMBER, \$352.89; ALSCO, \$886.59; KIENLEN ACE HARDWARE, \$2,107.97; LILA JOLLEY, \$888.76; LAMAR COMPANIES, \$1,760.00; SERLKAY, \$8.26; IMPRESSENCE DESIGN, \$753.00; PETERSON QUALITY OFFICE FURNITURE, \$96.24; SERLKAY, \$17.38; RAMKOTA HOTEL AND CONFERENCE CTR, \$98.00; NANCY QUINN, \$468.30; HIGH PLAINS POWER INC, \$60.00; ROBERT SWALSTAD, \$45.31; BUER ELECTRIC, \$7,420.59; BRECK BUER, \$409.91; BRECK BUER, \$210.00; LILY RAKNESS PARRA, \$792.59; TRACTOR GUYS, INC, \$569.85; FASTENAL COMPANY, \$154.73; SWING TRUCKING, \$13,040.00; FRONTIER TIRE, \$20.58; BIGHORN DOORS,

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\$1,581.85; WOLF TERRENCE, \$865.71; TOWN OF TEN SLEEP, \$106.00; MCKESSON MEDICAL SURGICAL, \$140.43; NORTHERN WYOMING NEWS, \$64.50; NORTHERN WYOMING NEWS, \$94.50; SHERI MEEKS, \$356.99; MATTHEW BENDER & CO INC, \$348.63; CR LOCK AND SAFE, \$177.00; NORTHERN WYOMING NEWS, \$86.00; WACO ***, \$250.00; WYDOT FINANCIAL SERVICES, \$148.43; NUESYNERGY, INC., \$590.00; 307 SHREDDING LLC, \$375.00; CONSUL-COMP TECHNOLOGIES, \$2,975.00; ELECTION SYSTEMS & SOFWA, \$6,859.54; MIKE ROBINSON LLC, \$2,508.00; MOTOROLA SOLUTIONS INC*, \$26,967.44; HAZEN CHRIS, \$1,312.49; CONSOLIDATED PAVING & CONCRETE, \$181,197.24; WYOMING SECRETARY OF STATE, \$60.00; SERLKAY, \$6.57; WASHAKIE COUNTY TREASURER, \$684.00; WASHAKIE COUNTY TREASURER, \$431.00; THE LINCOLN NATIONAL LIFE INS CO, \$850.75; QUADIENT FINANCE USA, INC, \$300.00; GREENWOOD MAPPING, \$900.00; PINNACLE BANK VISA, \$88.14; PINNACLE BANK VISA, \$3,752.91; PINNACLE BANK VISA, \$1,633.09; WYDOT FINANCIAL SERVICES, \$15.05; HUB INTERNATIONAL, \$615.00; FETTIG ENTERPRISES, \$3,456.00; \$434,349.44. AFLAC, \$1,600.78; PRUDENTIAL/NCPERS, \$160.00; EMPOWER, \$2,905.00; EMBS/JPT, \$97,258.42; STANDARD, \$1,899.71; WYOMING RETIREMENT, \$44,891.81; WORKERS COMP, \$4,100.24; S&R RETIREMENT, \$450.00; PAYROLL, \$203,625.72; , \$356,891.68.

Road and Bridge Superintendent Stuart Bower gave an update to the BOCC. He advised that the crew was still hauling gravel around the County and would soon wrap up on East Cottonwood. A discussion was held regarding an issue on Lane 8 where the gravel that the Road and Bridge crew had previously put down was scraped up and torn off the road. Bower advised that it costs the county around \$1,000.00 a day to properly blade roads and when it is torn up and pushed off of the roads, it is causing an added expense to go and fix.

Interim Planner Mike Robinson gave a planning update to the BOCC. He advised that the Ten Sleep Rock Ranch application had been submitted and will be reviewed during the Planning Commission meeting on Monday, October 7th. He said that he had not yet heard back from WYDOT on the access permit and will reach out to them for any updates. Robinson advised that he and Chairman Anderson would be meeting with the Energy Authority for information on energy development in Washakie County. A discussion was held regarding gravel crushing and CMAQ paperwork. Robinson updated the BOCC regarding a recent pending septic permit that had been discussed with the owner but not completed and/or finalized due to lack of completion and communication from the owner and contractor.

Building Maintenance Manager Breck Buer gave an update to the BOCC. He presented a quote from Pie Barker/Rapid Fire for annual fire alarm and sprinkler inspections at the Ambulance, Public Health, Medical, library and Law Enforcement Buildings.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf after stepping down from the Chair to approve Pie Barker/Rapid Fire to do the annual fire alarm and sprinkler inspections for the County in the amount of \$4,517.00 annually. Motion carried.

Buer advised that the Annual DEQ Underground Tank Inspection will be completed soon and all other requirements have been met. A discussion was held regarding water tanks in the livestock holding areas in the arena and options to allow for easier access were discussed. Tom Schmeltzer added that if Buer were to put in a couple of hydrants closer to the arena, there would still be closer access for users instead of a watering system. Commissioner Wolf requested Buer bring some quotes for the project to the next

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meeting for review.

County Assessor Nancy Quinn spoke to the BOCC regarding a complaint from a constituent about the handicap ramp access and the lack of an automatic door. She advised that people in wheelchairs or walkers had a difficult time getting in and out without an automatic door. A discussion was held regarding options to expand the opening and implementing a new door in the handicap access area.

Heath Overfield with Engineering Associates and Library Director Karen Funk spoke to the BOCC regarding the Library Project funding and updates. Overfield presented the Short Term Agreement between Washakie County and Engineering Associates and the documents for signature from Grothouse and the need for a County liaison to draw down funds which will be Building Maintenance Manager Breck Buer. Overfield said that the project should begin construction in the spring and that the funds from the state should be finalized soon. It was also discussed that the parking lot was not included in the grant and will need to be funded by the county.

Library Director Karen Funk presented the BOCC with the draft for the Library Conference Room Policy. She said that all entities within the building were happy with the agreement and changes. Funk advised that once the current scheduled meetings have been held, they will implement the contract going forward.

Sheriff Austin Brookwell spoke to the BOCC regarding the need for new AED batteries in all the S.O. patrol vehicles. It was also discussed that there was a need for new devices on each floor of the Courthouse.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf after stepping down from the Chair to approve up to \$2,800.00 for the purchase of AED batteries for the Sheriff's Office Patrol Vehicles. Motion carried.

The BOCC discussed the issue on Lane 8 with Sheriff Brookwell, and it was decided that there will be extra patrol in the area in hopes of preventing the road being torn up again.

Consent Agenda:

1. Approve August 2024 Wyoming Health Council Revenue and Expense Report.
2. Approve Bond for Angela Parker, Treasurer, Washakie County Weed and Pest in the amount of \$50,000.00
3. Authorize Stand-in Chair to sign Lower Nowood Pit Expansion Free Use Application Permit
4. Authorize Stand-in Chair to sign the Short Form Agreement between Washakie County and Engineering Associates for the library project.
5. Authorize Stand-in Chair to sign Construction Contract with Groathouse Construction library project.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf after stepping down from the Chair to approve the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Martinez to adjourn the meeting at 11:24 am. Motion carried.

(Seal)
Lily Rakness Parra
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

October 24, 2024