
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND October 17, 2023

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on October 17, 2023. Mayor Jim Gill presided and the Councilmembers in attendance were Kody DeMunbrun, William Worley, Barbara Brookwell, Rebecca George, Pete Calderon, Wendy Fredricks and Mike Neuffer via telephone. Also present were Director of Public Works, Nick Kruger; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz. Councilmembers Kreg Lombard and Adam Martinez were absent and excused.

There were two (2) visitors present for this meeting of the City Council.

Clerk/Treasurer Tracy Glanz led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum present and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Fredricks.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

The minutes of the October 3, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of October, before normal City Council approval on the first Tuesday of November and approve the Consent Agenda with Council Work Session Minutes for October 10, 2023 and Payroll Voucher for the period October 6, 2023. PAYROLL 10/6/23 - \$68,589.62.
By: Councilmember DeMunbrun.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Mary Johnson with Cloud Peak Counseling Center invited the Mayor and Council to attend the groundbreaking ceremony for the new Lighthouse Project on October 25th from 2:00 to 2:45 p.m. Ms. Johnson requested an RSVP by email; each Councilmember received a formal invitation with the email address. Governor Gordon will be attending.

City Engineer Representative Mike Donnell provided information on the Urban Systems Committee meeting held yesterday to discuss the Washakie Avenue Project and the payback period required by WYDOT. As per the Cooperative Agreement between WYDOT and the City of Worland, should the project not go to construction within four (4) years of completion of the design the city shall reimburse WYDOT for the entire cost including any federal aid portion of the work completed at the time of abandonment. The committee discussed if it was the intent to continue with the project or set it aside. The estimate just for design of the project will use most of the urban systems funds through WYDOT. As stated in the past, the City/County share of this project is 9.51% with the city paying half and county paying half of that local match. The committee decided to reduce the project scope from Railway Avenue to 23rd Street, to 8th Street to 15th Street and recommend that the City and County pay for the design of that

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section at an estimated cost of \$190,101.00. If the City/County pays for the design, then there is no timeline on when the project needs to start or be completed. Mayor Gill stated that he greatly appreciated the County joining the City with the rehabilitation of Washakie Avenue. The next step, if this recommendation is approved, will be to send out a Request for Proposal (RFP) to eligible WYDOT design engineers. City Engineer Donnell indicated that with this reduced project scope the estimated total project cost is approximately \$2 million dollars. Director of Public Works Nick Kruger stated that there is money available in the current streets budget to cover the City's share of the design for the reduced project and recommended approval to move forward.

Motion: to approve the reduced project scope (from 8th Street to 15th Street) and pay for half of the design at a cost of \$95,050.50 out of the current budget.
By: Councilmember George.
Second by: Councilmember DeMunbrun.

Discussion followed. The bridge on 8th Street will be replaced by WYDOT in fiscal year 2027 or 2028. With the City and County working together we should have a good chance of getting grant funding to complete the construction.

Vote: The motion passed unanimously.

City Attorney Kent Richins presented Ordinance #871 for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING SECTION 7A-24 (F) (2-3) OF THE WORLAND CITY CODE BY OPENING BLOCKS 81 THROUGH 84 OF THE RIVERVIEW MEMORIAL GARDENS FOR PURCHASE BY THE PUBLIC, WITH CERTAIN RESTRICTIONS. THIS ORDINANCE FURTHER ESTABLISHES THE REQUIREMENT OF FULL PAYMENT FOR PURCHASED AND RESERVED GRAVES. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

City Attorney Richins explained that an additional item was added to the ordinance requiring that all purchased and reserved graves be paid for in full within thirty (30) days after the purchase or reservation due to issues in the past collecting cemetery fees. Clerk/Treasurer Glanz explained the issues faced in the past and the City taking back reserved graves for non-payment. Discussion followed.

Motion: to approve Ordinance #871 on first reading.
By: Councilmember Worley.
Second by: Councilmember Calderon.
Vote: The motion passed unanimously.

Chief of Police Gabe Elliott notified the Council that the Department is in the preliminary stages of putting together critical incident training at the school in conjunction with the Sheriff's Department and Homeland Security. This will not be a full-scale exercise and most likely be an active shooter situation. This exercise is planned sometime around the Christmas break. The police department will have movement in personnel with the hiring of a former employee who left in good standing effective November 6, 2023 and the ordinance officer will move up to a police officer with a long-standing officer taking the ordinance officer role. This will create movement in the department and bring us back to full staff. The Department will do a "last call" at the funeral for Andy Williams in appreciation for his service to the City as a Captain and Ordinance Officer.

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Clerk/Treasurer Tracy Glanz stated that she will be reviewing rates at the cemetery as they have not been increased for several years. Councilmember Worley asked that a current rate schedule be provided to the Council along with the suggested increase. Clerk/Treasurer Glanz stated that Washakie County Public Health is offering flu shots at a cost of \$45.00 per shot and asked for approval to pay for employee flu shots this year. The city has paid for employee flu shots in the past.

Motion: to approve the expenditure of funds to pay for flu shots for all City of Worland employees.
By: Councilmember Brookwell.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch reported that the Kodiak Broom is still in the shop in Casper with hopes to have it done in the next few months. The airport staff is blowing out sprinklers and getting ready for the winter season.

Councilmember Calderon asked if the city had received any information on the Safe Routes To School Grant for new school lighting. City Engineer Representative Donnell will check into it.

Director of Public Works Nick Kruger informed the Council that the Country Club is willing to transfer the land that is used by the Golf Course to the City if the city performs the survey and completes the documents necessary for the transfer. This property would include the driving range, the putting green, one hole and land under two (2) cart houses. The city maintains this area currently. Discussion followed.

Motion: to move forward with the survey on the land included in the proposed transfer.
By: Councilmember Fredricks.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Director of Public Works Kruger stated that a formal offer has been made to fill the Shop Supervisor position and final confirmation should be received this week. The expected start date is October 30, 2023. Once this position is filled, public works will be fully staffed. The park restrooms are shut down for the winter and all the sprinklers are blown out except at the cemetery. The crew will be doing asphalt repairs and continue to install meter pits to keep up with the requests. Councilmember Frederick mentioned a complaint about Sage Creek Park; Director of Public Works Kruger can move replacement of that equipment and upgrade to the playground higher on the priority list with the hopes of completing some of the work this spring.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:37 p.m.
By: Councilmember DeMunbrun.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

October 26, 2023