
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND September 3, 2019

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on September 3, 2019. Mayor Jim Gill presided and the Councilmembers in attendance were Keith Gentzler, Kreg Lombard, Christy Schneider, Mandy Horath, Gary Gerber, Caleb Vigil, Mike Neuffer and Delayne Renner. Also present were: Chief of Police, Gabe Elliott; City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky; Airport Manager, Lynn Murdoch; City Engineer Representative, Mike Donnell and Clerk/Treasurer Tracy Glanz.

There were six (6) visitors present for this meeting of the City Council.

Kody Lynn DeMunbrun led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum and requested approval of the agenda.

Motion: to approve the agenda as presented.
By: Councilmember Neuffer.
Second by: Councilmember Gerber.
Vote: The motion passed unanimously.

The minutes of the August 20, 2019 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of September, before normal City Council approval on the first Tuesday of October and approve the Consent Agenda with Warrant Registers for August 2019 and Payroll Vouchers for the periods ending August 25, 2019 and August 31, 2019; PAYROLL 8/25/19 - \$69,506.41; PAYROLL 8/31/19 - \$3,719.51.

CITY OF WORLAND/UTILITIES COMMISSION AUGUST 2019

APT US & C, Dues, \$145.00; Big Horn Basin Tire & Off Road, Tire, \$15.45; Big Horn Co-op Marketing Assn, Parts, \$3,904.51; Big Horn Redi-Mix, Supplies, \$164.00; Billings Precast, Parts, \$3,658.00; Black Mountain Software, Cass Certification, \$100.00; Blair's Market, Bakery Goods, \$19.98; Bloedorn Lumber Co, Lumber/Concrete, \$266.60; Bomngaars, Equipment, \$265.67; Buer Electric Inc, Services, \$501.00; C & B Operations LLC, Supplies, \$116.68; CA Turner Co Inc, Clamp, \$343.00; Carquest Auto Parts Stores, Parts, \$1,070.26; Cash-Petty Cash Clerk-Treasurer, Postage/Title, \$72.65; Cloud Peak Veterinary Services, Boarding/Telazole, \$650.00; CWA Consulting Services, Confrence Call, \$262.50; Diesel Pickup Specialists, Services, \$346.95; Ditch Witch, Elbow, \$652.38; Eagle Engineering & Surveying Inc, Engineering, \$7,900.00; Energy Laboratories Inc, Testing, \$377.00; Frandson Safety Inc., Supplies/Shipping, \$540.43; Fremont Motoe - Powell, Parts, \$280.56; Frontier Tire LLC, Tires/Repairs, \$2,019.13; Hasco Industrial Supply, Supplies, \$534.97; Hawkins, Inc., Chlorine/De-murrage, \$678.44; Kennedy Ace Hardware, Hardware, \$1,659.31; Laird Sanitation, Portable Toilet, \$150.00; Lines Unlimited, Xwalks, \$10,861.55; Matthew Bender & Co, Inc, Crim/Traffic Law Manual, \$398.93; McClellan & MacQueen Inc, Equipment, \$189.00; Midland Implement Co Inc., Sprinklers, \$432.47; Motor Supply, Inc., Parts, \$99.98; Murdoch Oil, Oil, \$663.49; Newman Traffic Signs, Signs, \$143.42; Norco, Inc., Cylinder Rent/Supplies, \$97.67; Normont Equipment Co, Supplies, \$1,016.58; Northern Wyoming Daily News, Advertising, \$1,226.32; Northwest Pipe Fittings, Inc., Parts, \$16,221.37; O'Reilly's, Parts, \$303.72; One-Call of Wyoming, Tickets, \$62.25; PE Grosch Construction, Gravel Pit, \$6,794.16; Perry's Truck & Diesel Inc, Parts, \$43.10; Pump & Process Solutions, Chlorinator Vacuum, \$1,926.99; Quill Corporation, Supplies, \$104.42; Russell Industries Inc, Parts, \$190.39; S & H Glass Inc, Plexi Glass, \$30.00; Selby's, Parts, \$135.00; Sigma-Aldrich Inc, Tests, \$152.78; Signs of Sutherland, Decals, \$704.00; Stotz Equipment, Parts, \$27.30; Sunshine Office Products, Supplies, \$872.90; Team Laboratory Chemical, Supplies, \$1,418.00; The Office Shop, Equipment, \$3,397.50; United Parcel Service, Shipping, \$51.32; USA Bluebook, Supplies, \$845.13; Valli Information Systems, Inc., Web Maintenance, \$125.00; Viper Construction, Services, \$4,800.00; Virile Electric, Repairs, \$881.06; Washakie Co Weed/Pest Cont, Supplies, \$736.50; Washakie Co. Sheriff's Dept., Jail/Rent, \$855.00; Washakie County Treasurer, Juvenile/Salary, \$1,438.64; Worland Cleaners & Supply, Inc., Supplies, \$585.42; Worland Police Department, Postage, \$8.10; Worley Welding & Repair, Services, \$4,796.64; WY Test, Testing, \$72.00; Wyoming Mechanical, Services, \$798.07.

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TOTAL REGULARS \$90,200.64

AFLAC, Premium, \$594.29; AT & T, Long Distance, \$970.02; AT&T Mobility, Cell Phones, \$493.35; Beard, Connie, Deposit Refund, \$100.00; Big Horn Co-op Marketing, Gasoline/Scale Tickets, \$2,335.58; Big Horn Water, Cooler Rental/Water, \$118.00; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,392.64; Big Horn Rural Electric, Water Well # 1, \$47.42; Blue Cross/Blue Shield, Health Insurance, \$72,604.15; Crisis Prevention, Grant, \$231,308.00; Crisis Prevention, Deposit Refund, \$46.27; Dearborn National, Life Insurance, \$157.01; D R Locks, Services, \$255.30; Eagle Engineering & Surveying, Engineering, \$11,692.00; Eastside Sinclair, Gasoline, \$322.26; FasCorp, Deferred Comp, \$7,640.00; Fremont Motors, New Trucks, \$58,190.52; Fort Dearborn Life Ins. Co., Disability Insurance, \$391.05; Gill, Jim, Cell Phone Expense, \$40.00; High Plains Power, Inc., Power, \$1,033.41; Internal Revenue Service, Payroll Tax Deposit, \$70,478.97; Kenco Security & Technology, Alarm Monitoring, \$89.00; Murdoch Oil, Inc., Gasoline Diesel, \$7,069.87; NCPERS Group Life Ins., Life Insurance, \$96.00; Northern Wy. Daily News, Legal Bids, \$30.26; Northern Wy. Daily News, AWRL - 13B Legal AD, \$726.34; Pinnacle Bank, Expenses, \$2,691.42; Propper Golf Mgmt, Management Services, \$37,500.00; Ray Black, Restitution, \$100.00; Rocky Mountain Power, Electricity, \$30,371.23; Ron Sanitation, Pioneer Square, \$1,600.00; RT Communications, Phone Service, \$1,717.34; Schneider Construction, Gutter/Sidewalk Upgrade, \$190,505.21; Steven Jackson, Restituion, \$50.00; T-O Engineers, Airport Projects, \$226.97; T-O Engineers, WRL-13A RFR#9, \$1,767.37; T-O Engineers, AWRL 13B, \$720.84; U.S. Postmaster, Aug Billing, \$791.95; Verizon Wireless, Cell Phone/ Tablets Service, \$1,166.64; WSCC, Class, \$40.00; Washakie County Clerk, Filing Fees, \$36.00; Washakie County Clerk of Court, Child Support, \$1,823.30; Washakie Countu Circuit Court, Garnishments, \$1,106.48; Washakie County Treasurer, CommCenter/Crim Justice, \$22,400.96; Washakie County Treasurer, July - Tax, \$74,945.86; Washakie Co.Solid Waste Disposal, Municipal Waste - July 2019, \$28,328.40; West River Road Improvement Dist., Admin. Fees Collected, \$96.00; Worland Health Club, Membership, \$45.00; WY Dept of Workforce Services, Unemployment, \$2,909.76; WY Dept of Workforce Services, Workers Comp, \$16,924.56; WYDOT, Plates & Registration, \$10.00; Wyoming Congrency of Bldg. Officials, Membership, \$50.00; Wyoming Gas Company, Services, \$552.75; Wyoming Retirement System, Retirement, \$46,145.25; Wyoming Secretary of State, Notary Dues, \$30.00; Wyoming State Supreme Court, Technology Fees, \$570.00.

TOTAL SPECIALS \$965,445.00
GRAND TOTAL..... \$1,055,645.64

By: Councilmember Horath.
Second by: Councilmember Renner.
Vote: The motion passed unanimously.

Amanda Heinemeyer with Washakie County Public Health requested permission to place stickers in city parks for the fourth annual screen-free week September 16-20, 2019. This program encourages youth along with their parents to go screen free from 4:00 to 8:00 p.m. for a week, no cellphones, television or tablets. Participants are encouraged to go to the park, fishing pond and walking path where they will collect stickers to place on passports. All participants receive a t-shirt and those that complete their passports are entered into a contest to win prizes.

Motion: to approve and allow the placement of stickers in city parks for the screen-free program. By: Councilmember Horath.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Steve Radabaugh with the Chamber of Commerce requested approval to have vendors in Pioneer Square during HarvestFest on September 14, 2019. This will consolidate the vendors into one area and keep them near the three on three tournament. The Farmer's Market will be on North 9th Street until 11:00 a.m. and the Chamber will coordinate with them to make sure everything runs smoothly. The request does not include the closure of North 9th Street. Mr. Radabaugh will contact Superintendent of Public Works Brian Burky if additional power and/or dumpsters are needed.

Motion: to approve and allow vendors in Pioneer Square for HarvestFest on September 14, 2019.
By: Councilmember Horath.
Second by: Councilmember Renner.
Vote: The motion passed unanimously.

Steve Radabaugh requested approval to close North 9th Street from 5:00 to 9:00 p.m. on October 31, 2019 for the annual Chamber of Commerce Trunk or Treat event.

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Motion: to approve the closure of North 9th Street on October 31, 2019 from 5:00 to 9:00 p.m.

By: Councilmember Renner.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

City Attorney Kent Richins presented an Agreement to Provide Public Parking in the lot next to City Hall. The original agreement dated over twenty (20) years ago expired. This agreement is for a term of twenty (20) years, with the city reserving Lot 15 for employee parking. The County, once they purchase the Kennedy building, will share in the cost of maintaining the parking lot through a Memorandum of Understanding (MOU). This agreement runs with the land and is contingent upon the County purchasing the property. The County Commissioners approved the agreement even though they are not a signatory and agree to negotiate a MOU. Mayor Gill stated that the City and County would enter into a fair and equitable MOU for maintenance of the parking lot dealing with issues such as pavement repair, weed control, snow removal and parking lot striping. City Attorney Richins clarified that the city can enter into a long-term agreement, binding future Councils, if it is beneficial to the public interest and recommended approval of the agreement. Discussion followed about the possibility of installing signs at each entrance informing the public that it is a public parking lot provided by the City of Worland.

Motion: to approve the Agreement to Provide Public Parking by and between the City of Worland, and Lee and Gerry Kennedy.
By: Councilmember Gentzler.
Second by: Councilmember Schneider.
Vote: The motion passed unanimously.

City Attorney Richins presented a draft of Ordinance #849 for discussion. City Attorney Richins and Chief of Police Gabe Elliott are updating the current property maintenance ordinance by adding and clarifying definitions, removing redundancy and addressing parking issues on front and side yards. Additional work is needed on the ordinance before first reading. Discussion followed. City Attorney Richins welcomed feedback from Councilmembers.

James Seckman, CPA presented the audited financial statements for the City of Worland for fiscal year ending June 30, 2019.

Clerk/Treasurer Tracy Glanz gave a summary of the building permits sold during the month of August 2019.

Superintendent of Public Works Brian Burky stated that the city crew is finishing up on pavement projects and will be doing concrete work over the next few weeks where there were utility repairs. Grading on the alleys will start within the next two (2) weeks. Councilmember Neuffer asked that the city clean Big Horn Avenue with the streetsweeper prior to HarvestFest.

City Engineer Representative Donnell reported that the paving project with Schneider Construction is under the 41-day grace period prior to issuance of final payment. With all projects finished, work will begin on the design specifications for the Culbertson Project.

Mayor Gill mentioned that the ELKS will have the State DOES meeting here this weekend and recognized the ELKS/DOES for all they do for the community.

Councilmember Horath asked about the water/sewer issues. City Attorney Richins stated that the city is working with the attorney for South Worland Water Users on a conveyance for the property located within the city limits, and information on the other water/sewer issues will be discussed at the October Council Work Session.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:53 p.m.
By: Councilmember Horath.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

September 12, 2019